



THE ASSAM  
**ROYAL GLOBAL UNIVERSITY**  
— GUAHATI —

# **CRITERION 1**

## **CURRICULAR ASPECTS**

**METRIC NO.**  
**1.2**

**Academic Flexibility**

# **Minutes of Meetings of Academic Council**

# The Assam Royal Global University

## Second Meeting of the Academic Council

31<sup>st</sup> May 2018

### Minutes of the Meeting

**Start time:** 11:00 a.m.

**Venue:** D' Royal Conferencia, 5<sup>th</sup> Floor, A Block, Royal Global University.

#### Members Present:

- Vice-Chancellor as Chairperson
  1. Prof. S P Singh,
- Registrar as Member-Secretary
  2. Ms. Angira Mimani,
- Deans/Heads of Schools, nominated by the Chancellor as members
  3. Prof. B. Banerjee, Principal, RSET
  4. Prof. Anuradha Devi, Dean, RSAPS
  5. Ar. Anita PY, Dean, RSA, RSFT & RSFA
  6. Prof. Manoj Jain, Deputy Dean, RSB
  7. Dr. Sudip Chakraborty, i/c Principal, RSC
- Heads of Departments/centres, nominated by the Chancellor as members
  8. Dr. Devika Phukan, Dy. Dean, RSAPS & HoD, Deptt. of Physics, RSAPS
  9. Prof. Arnab Sarmah, HoD, Deptt. of Civil Engineering, RSET
  10. Dr. Hiren Nath, HoD, RSLA
  11. Ms. Florence H. Rabha, Head, RSCOM
  12. Dr. Rahul Nandi, i/c Deputy Controller of Examination & HoD, Deptt. of Marketing, RSB
  13. Dr. Pubalee Sarmah, HoD, Deptt. of Chemistry, RSAPS
  14. Mr. Zunaid Ahmed, HoD, Deptt. of Mechanical Engineering, RSET
  15. Mr. Aniruddha Deka, HoD, Deptt. of Computer Science & Engineering, RSET
  16. Mr. Ananya R. Pathak, HoD, Deptt. of Electronics & Communication Engineering, RSET
- Educationists nominated by the Chancellor as members
  17. Prof. H.C.Gautam, Professor, Deptt. of Commerce, Gauhati University
  18. Prof. O.K.Medhi, Former Vice-Chancellor, Gauhati University and Professor Emeritus, RGU
- Members nominated by the Chancellor from Governing Body
  19. Mr. Ankur Pansari, Member, GB, RGU
  20. Ms. Sikha M. Pansari, GB, RGU



- Members nominated by the Chancellor from Board of Management

21. Prof. U.R.Dhar, Hy. Advisor, RSB

22. Sri R.S. Joshi, Former Chairman, FINER & Member, BoM, RGU

- Teachers nominated by the Chancellor as members

23. Prof. Krishna Barua, Former HoD, IIT Guwahati and Professor, RSL

24. Prof. P K Goswami, Former Vice-Chancellor, ASTU & Professor Emeritus, RGU

- Teachers nominated by the Vice-Chancellor as members

25. Prof. P.H.Talukdar, Professor, Deptt. of Computer Science & Engineering, RSET

26. Prof. P.J. Mahanta, Professor, RSL

#### **Special Invitee Present:**

27. Prof. M.K.Chaudhuri

Former Vice-Chancellor, Tezpur University

& Hy. Principal Advisor, Royal Global University

28. Ms. Vanita Agrawal, Advisor, Deptt. of Electrical Engineering, RSET

29. Prof. Rajiv Mohan Bhatnagar, Professor, Deptt. of Mechanical Engineering, RSET

#### **Leave of Absence of members:**

1. Sri Ramesh Pasari

MD, Assam Asbestos(Assam Roofing Ltd)

2. Sri K.K.Jain

K.K.Builders Pvt. Ltd

3. Prof. Swabera Islam

Professor, Deptt. Of Economics, Royal School of Behavioural & Allied Sciences (RSBAS)

## PROCEEDINGS OF THE MEETING

Prof. S.P.Singh, Hon'ble Vice-Chancellor presided over the meeting and called the House to order.

### **2.1: Agenda: Welcome and introduction of the members of the Academic Council.**

The meeting commenced with the welcome by Prof. S.P. Singh, Hon'ble Vice-Chancellor. He introduced the members and read out the leave of absence of Sri Ramesh Pasari, MD, Assam Asbestos(Assam Roofing Ltd), Sri K.K.Jain, K.K.Builders Pvt. Ltd and Prof. Swabera Islam, Professor, Deptt. Of Economics, Royal School of Behavioural & Allied Sciences (RSBAS)

### **2.2: Agenda: Confirmation of the agenda points**

**Deliberation:** the Registrar informed the members present that the agenda was mailed prior to the meeting and since, members have not raised any suggestions/modifications, the agenda was considered to be confirmed/accepted.

**Resolution:** The agenda was confirmed and accepted by the Council (Annexure A).

### **2.3: Agenda: Ratifying the minutes of the previous Academic Council meeting and Action Taken Report**

**Deliberations:** Minutes of the last Academic Council meeting was placed before the Council for perusal and comments, if any. Resolutions passed along with the Action Taken Report was read out by the Registrar.

Points further discussed -

- Approval accorded by Governing Body for launching of some programmes/ courses where lateral entry from the second year is possible for students having Diplomas in relevant field.
- Formation of Equivalence Committee, for evaluating the equivalence of syllabus/courses, in cases of students seeking transfer to RGU for admission during the 2<sup>nd</sup> year, after completing their first year of course of study in any UGC/AIU recognized University. The committee will be empowered to decide such cases referred from time to time. Transfer/admission, after completion of 2/3 years of any programme to RGU will not be possible. The Equivalence committee should have maximum five (5) members with voting rights and one (1) Member Secretary (Head of the concerned Department/School in which student is seeking admission) without any voting rights . Prof. S.P.Singh proposed that Registrar, 2 Senior Professors, 2 Senior members from the Academic Council, Deans of Schools (from which the request has come) to be the members and suggested the names of Prof. O K Medhi from Science, Prof. P J Mahanta from Humanities and Prof. Bhatnagar from Engineering background.



- Holding a special meeting on CBCS so that all members of RGU are clear about the CBCS system and Credit Transfer System.
- Inviting all Professors to the Academic Council meetings, until it becomes unmanageable.
- Students' participation is a must and in a class of one hour, students should be engaged to direct teaching for a maximum of 45 minutes only and the remaining 15 minutes of the class should be for students' participation & interaction.
- Human Resource Development Centre (HRDC) to organize Teacher's Orientation/ Induction Program for the new faculty every year. Faculty Seminar Series for faculty also to be scheduled on a regular basis.

**Resolutions:** The Council ratified the minutes of the last meeting without any modifications along with the Action Taken Report (Annexure B & C respectively). It further resolved that -

- i) the 'Equivalence Committee' be formed with maximum 5 members
- ii) Human Resource Development Centre (HRDC) of RGU to organize Teacher's Orientation/ Induction Program for the new faculty every year and Faculty Seminar Series for faculty also to be scheduled on a regular basis.

#### **2.4: Agenda: To apprise about:**

##### **a) Major developments since last Academic Council meeting**

**Deliberations:** Ms. Angira Mimani presented the development report since the last Academic Council meeting (Annexure D) and stated that RGU hosted a total of 216 events from October 2017 to May 2018.

- The placement report was briefed to the members present, highlighting the highest package offered to RGU student and the Mega Job Fair held on 7<sup>th</sup> May 2018.
- The results for the semester-end examination of Jan-June 2018 session was suggested to be declared within 30 days. Henceforth, the University should publish results of semester-end examinations within 15-30 days.
- Prof. M.K.Chaudhuri suggested the name of Mr. S K Barua, retired from Gauhati University, for the post of Controller of Examination and requested the university to contact him. Ms. Angira Mimani informed about Prof. P K Deka, Former Controller of Examination, Gauhati University, was contacted but has not accepted Offer from RGU due to family issues. Prof. Manoj Jain mentioned about Mr. Sushil Sinha, also from Gauhati University for the position of Controller of Examination.
- Members were updated about the existing online process of Student Feedback for faculty in RGU, through a software installed in the Computer Centre, without involvement of any faculty members.
- Exit poll to be conducted for the final year students, on the last day of the final end-semester examination, for an unbiased feedback on faculty members, University process etc.
- Formation of an animal ethics committee after launching of Biosciences & Life Sciences programmes from AY 2018-19.

- Formation of plagiarism committees as per the UGC regulations.

**Resolutions:** It was unanimously resolved that -

- i) the results of semester-end examinations should be published within 30 days of last day of examination.
- ii) Exit polls may be conducted for the final year students on the last day of the final end-semester examination.
- iii) to constitute 'Animal Ethics Committee' from academic session 2018-19
- iv) to constitute Plagiarism Committees as per UGC Regulations.

**b) Various policies/process ratified by Governing Body, Board of Management and Examination Committee since last Academic Council meeting**

**Deliberations:** Ms. Angira Mimani gave a presentation on the various policies/process ratified by Governing Body and Board of Management since last Academic Council meeting.

- The proposal submitted to AIU for hosting the Eastern Region Vice-Chancellor's meet was appreciated as it will help RGU generate good visibility/branding as many Vice Chancellors from other Universities in India would be visiting the campus. Hon'ble Vice Chancellor also stated that RGU has also submitted proposal for hosting few Inter-University sports tournaments.
- The Council was apprised of the modification in the examination ordinance, resolved by the Examination Committee, in its meeting held on 30<sup>th</sup> May 2018. As per the existing Ordinance, a grace of 5 marks was allowed only for 1 paper but it was not benefitting the students. Hence, it was resolved by the Examination Committee that grace marks of 5 will remain the same, but can be distributed in maximum 3 papers, in place of 1 paper, for the maximum benefit of student belonging to the C and F grade category.

**Resolutions:** The Council accepted the modification in the examination ordinance, resolved by the Examination Committee, in its meeting held on 30<sup>th</sup> May 2018 wherein grace marks of 5 will can be distributed in maximum 3 papers, in place of 1 paper, for the maximum benefit of student belonging to the C and F grade category, in semester-end examinations.

**2.5: Agenda: To discuss and approve:**

- a) **Modified course structure and detailed syllabi of UG and PG courses for existing courses, proposed by Board of Studies (BoS) of respective school**

**Deliberations:** Ms. Angira Mimani shared that the course structure for all UG & PG courses were reviewed by the members of the Board of Studies during their meeting scheduled in May 2018. Prof. O K Medhi informed that RGU is offering about 24 credits per semester as per the CBCS model syllabus suggested by UGC.



Other points discussed:

- Board of Studies/ School Boards of all schools of RGU to include experts from Industry, along with academicians, for better industry interface facilitating the syllabus to be more market oriented.
- Few minor modifications to be incorporated in the syllabus like including page nos, proper format for text and reference books along with year, edition etc., in consultation with respective Deans without changing the number of units. Hon'ble Vice-Chancellor requested all HOIs/HODs to supervise the necessary changes in the syllabus/syllabi as well as refer to practices followed by some reputed Indian Universities relating to proper tabulation & numbering in the syllabi.

**Resolutions:** The Council resolved

- to approve the modified course structure and detailed syllabi of existing UG and PG courses, as proposed by Board of Studies (BoS) of respective schools, with minor modifications (like page nos. etc.).
- that Board of Studies (BoS)/School Board for all the schools will include one member/expert from the Industry. Each school to suggest names from Industry for respective BoS.

**b) Course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2018-19**

**Deliberations:** Ms. Angira Mimani gave a presentation on the experts' conclave, held on 28<sup>th</sup> May 2018, for syllabus development of new courses (Annexure E). The presentation included details of the new courses to be launched under RGU from AY 2018-19, the details of experts' who had come for syllabus review as well as the internal experts and facilitators. The presentation also cited the objective of the conclave and highlighted the suggestions that were made by the experts'. The modified syllabus as per the recommendation/suggestion of the experts have been put up for approval of the Academic Council.

**Resolutions:** The Course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2018-19 was approved by the Academic Council, with minor modifications to be made in the syllabus with respect to indexing, page no., text and reference book format etc.

**c) Syllabi of Ph. D course work and examination pattern**

**Deliberations:** Prof. S P Singh shared the syllabus for Ph. D course work and examination pattern with the members of Academic Council for perusal and approval (Annexure F). Prof. Singh mentioned that the Research methodology and Computer Application course work is common for all scholars, however the other 2 courses are School/ Department/guide specific.



**Resolutions:** The syllabi and examination pattern of Ph.D. course work was approved. Syllabus may be further modified, if required, after review by University Research Committee.

d) **Nomination of two external members by Academic Council to University Research Committee (URC)**

**Deliberations:** Hon'ble Vice-Chancellor requested the members to nominate names, as external members, for URC.

Few names suggested were as follows:

1. Prof. Arun Chattapadhyay, IIT, Guwahati suggested by Prof. M K Chaudhuri
2. Prof D K Saikia suggested by Prof. M K Chaudhuri
3. Prof. Ashish Mukherjee, Tezpur University suggested by Prof. M K Chaudhuri
4. Prof. Jiten Dutta, Tezpur University suggested by Prof. P K Goswami
5. Prof. Niranjana Karak, Applied Polymer, Tezpur University suggested by Prof. M K Chaudhuri
6. Prof. Khanin Kr. Pathak, IIT Kaharagpur suggested by Prof. P K Goswami

**Resolutions:** The Council resolved that -

- (i) Two members shall be nominated for URC from Science/Engineering and Humanities streams respectively.
- (ii) The Registrar be and is authorized to send nomination letter to one expert, for Science/Engineering stream, recommended by the council members, in order of preference.
- (iii) The Registrar be and is authorized to send nomination letter to one expert for Humanities stream, to be recommended by Heads/Coordinators, Departments of Economics, English, Sociology etc.

**2.6: Agenda: Any other matter with the permission of the chair**

**Deliberations:**

- 2.6.1 Registrar requested the council to give ex-post facto approval for the Disability Resource Centre (DRC), which was constituted, as per UGC norms, to consider the examination pattern for Persons (students) With Disabilities (PWDs). Approval was also sought for the interim decisions taken by DRC, particularly regarding special evaluation pattern for students with hearing impairment in subjects like Behavioral Science, Communicative English & French.
- 2.6.2 RGU to conduct one week long orientation for fresher's at the beginning of the session which should include various student development programs, interactions with motivational speakers etc. with an aim to engage the students in a lot of activities.





- 2.6.3 Registrar has put up the Academic Calendar of Odd-semester 2018-19 to Academic Council for perusal and approval. Hon'ble Vice-Chancellor apprised the council about the major modification incorporated in the proposed Academic Calendar. The entire calendar for the Odd-Semester 2018-19 has been shifted the academic cycle by about 15 days. This was done since the students, generally, do not turn up on scheduled dates for the even semester classes, which starts from 2<sup>nd</sup> of January every year and most of them join classes after Bihu. Accordingly, the new even-semester will commence after Bihu (Winter Break)
- 2.6.4 Prof. Anuradha Devi requested offering NET coaching for the PG students of RGU. Other members suggested that these classes may be conducted by both external and internal faculty.
- 2.6.5 The recruitment advertisement for new faculty members, published on 1<sup>st</sup> of April 2018, was put up for ex-post facto approval of the Council members.

**Resolutions:**

- 2.6.1. The Council accorded its ex-post facto approval for Disability Resource Centre and the interim decisions taken by this committee w.r.t. examination pattern for students with disabilities.

The Council further resolved –

- 2.6.2. That the orientation program for new batch of students will be carried out for one week.
- 2.6.3. That the proposed changes in academic cycle of the University be incorporated and approved the Academic Calendar for odd semester July-Dec 2018-19.
- 2.6.4. That PG students of RGU may be provided NET coaching.
- 2.6.5. To accord ex-post facto approval for the recruitment advertisement for new faculty members, published on 1<sup>st</sup> of April 2018

**2.7: Agenda: Vote of Thanks:**

The meeting concluded with a vote of thanks by Vice-Chancellor, RGU.

**Minutes recorded by: Ms. Pahi Bhagawati & Ms. Monali SG Dey**





**ACADEMIC COUNCIL MEETING: 31<sup>st</sup> MAY 2018**  
**Agenda Points**

- 2.1 Welcome and introduction of the members of the Academic Council.
- 2.2 Confirmation of the agenda points.
- 2.3 Ratifying the minutes of the previous Academic Council meeting and Action Taken Report.
- 2.4 To apprise about -
  - Major developments since last academic council meeting
  - Various policies/process ratified by Governing Body, Board of Management and Examination Committee since last Academic Council meeting
- 2.5 To discuss and approve -
  - modified course structure and detailed syllabi of UG and PG courses for existing courses, proposed by Board of Studies (BoS) of respective school
  - course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2018-19
  - syllabi of Ph.D. course work and examination pattern etc.
  - nomination of two external members by Academic Council to University Research Committee (URC)
- 2.6 Any other matter with the permission of the Chair.
- 2.7 Vote of Thanks.



**Agenda: 2.3 (b): Action Taken Report**  
on minutes of First Meeting of the Academic Council held on 27<sup>th</sup> October 2017

- 1.2. **Agenda:** To appraise about various policies/process incorporated (ratified by Governing Body/Board of Management, in absence of Academic Council).
- the process of drafting the syllabus for different courses and its adoption in current academic year
  - launching of new schools/courses, eligibility for different courses and structure
  - the admission process, on-admission scholarship to students and total number of intake for each course.

**Resolutions:**

- 1.2.1. the house resolved that the proposal to introduce CBCS system will further be deliberated upon and put up in next meeting of academic council.
- 1.2.2. The chairperson approved for a full session on CBCS system to be conducted soon at RGU.
- 1.2.3. Recommended launching of at least a course in Biological Sciences for upcoming session, to Governing Body/appropriate authorities of the University.
- 1.2.4. The house resolved that the courses once launched will not be dropped for the first few years due to no-admission in the initial years. However, it may be suspended for some time depending on the market demand.

**Action taken:**

- 1.2.1. A credit review committee and CBCS committee was introduced immediately for further deliberations and introduction of CBCS system in RGU. Accordingly, syllabi based on CBCS system, revised AICTE model curriculum etc. have been proposed and introduced from coming academic year. The process adopted is as follows -
  - a. Meetings to explain CBCS system and meetings of Credit Review Committees were conducted.
  - b. Recommended credits and course structures by Credit Review Committees were approved by Hon'ble Vice-Chancellor.
  - c. The approved format of course structures and credits were further forwarded to Board of Studies of existing schools/departments for their recommendations.
  - d. For new programs, similar course structures and credits were formulated and put up in the Experts Conclave for recommendations of experts.
- 1.2.2. Action taken under clause no. 1.2.1 (a)
- 1.2.3. New programs in Biological Sciences were recommended to Governing Body during its meeting on 30<sup>th</sup> November 2017. The Governing Body has accorded its approval for launching of new biological science programs from 2018-19 viz. B.Sc. & M.Sc. in Biotechnology and in Biochemistry.

1.2.4. programs under Royal School of Performing Arts were not dropped from AY 2018-19.

1.3. **Agenda:** To inform about -

- the procedure adopted to follow UGC's minimum norms of attendance (75%), from the first academic session of the University
- adoption of UGC draft syllabus as the basis for development of the syllabus for most of the courses
- implementation of Employability & Personality Enhancement Courses (EPEC) (inclusive of environmental science, communicative English, disaster management, foreign languages, physical education etc., as suggested by UGC)
- incorporation of Basket courses/minor tracks for all UG and few PG programmes
- examination committee, examination process, rules and regulations as defined by First Statutes and First Ordinances.

**Resolution:**

- 1.3.1. the proposed examination committee was accorded approval by the House.
- 1.3.2. The Registrar be and is authorized to send letters of nomination to the members of the examination committee.
- 1.3.3. The examination guidelines and procedure, as decided by the interim examination committee in absence of formal examination committee was concurred by the Academic Council.
- 1.3.4. Current semester exams to be conducted as per the examination rules approved by the house. However for upcoming semesters, examination system may be reviewed.

**Action taken:**

- 1.3.1. as approved, the examination committee was immediately formed.
- 1.3.2. as authorized, the nomination letters to the members of examination committee were sent from Registrar.
- 1.3.3. No action required.
- 1.3.4. As suggested, the examinations conducted in even semester has been done as per the suggestions of the Examination Committee as approved in the last meeting of the Academic Council.

1.4. **Agenda:** To discuss about -

- approval of academic calendar for current semester, drafted by a committee, headed by Registrar, RGU and authorizing the existing committee & the Vice-Chancellor to draft the academic calendar for subsequent semesters.
- establishing various centres for promotion of research, innovation etc. and appointment of many senior educationists to mentor these centres
- setting up of IQAC for academic quality enhancement of the University.
- steps taken for tie-ups with Universities/academic institutions within India & abroad.

**Resolution:**

- 1.4.1 The Council accorded ex-post facto approval for the academic calendar of the current semester and also accepted the academic calendar for the next semester.
- 1.4.2 The house resolved that the list of revised centres may be circulated to the members of the Council for their approval.
- 1.4.3 The house accorded approval for setting of IQAC.

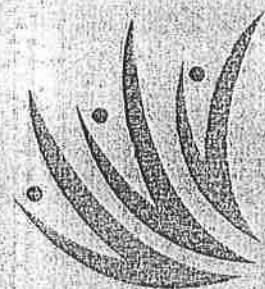
**Action taken:**

- 1.4.1. the academic calendars for both the semesters, as approved, were adopted.
- 1.4.2. The IQAC committee and Human Resource Development Cell (HRDC) is already in place. Other centres will be revised after discussion with senior members of the University and will be put up for approval in the next Academic Council meeting.
- 1.4.3. IQAC has formally been set up as per norms laid down by UGC, under the Directorship of Prof. (Dr.) O.K.Medhi.

## Experts' Conclave 2018 (Agenda 2.5 b)



ROYAL GLOBAL UNIVERSITY  
GUWAHATI



### Experts' Conclave - Definition

- An expert conclave is a private meeting between experts in the same field of expertise with the purpose of maximising the benefit of the experts' involvement with their valuable inputs and recommendations

## Snapshot

- Held on 28<sup>th</sup> May, 2018
- **Attended by 14 external experts from the fields of:**
  - ❖ Botany
  - ❖ Biochemistry
  - ❖ Biotechnology
  - ❖ Environmental Science
  - ❖ Geography
  - ❖ History
  - ❖ Hotel Management
  - ❖ Interior Designing
  - ❖ Nursing
  - ❖ Political Science
  - ❖ Social Work
  - ❖ Travel & Tourism Management
  - ❖ Zoology
- **The external** expert for Public Adm. could not be present for the conclave. However he has given his recommendations on email
- The conclave also had internal experts' and facilitators for every programme

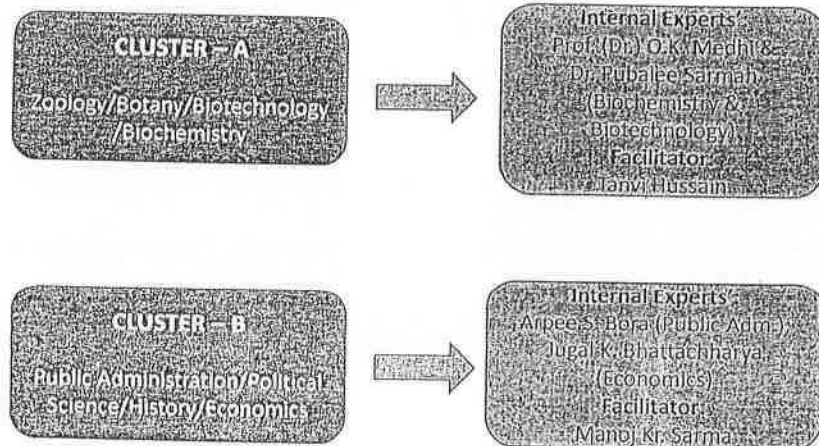
## External experts' at the conclave:

- Prof. (Dr.) Indra Kumar Bhattacharya (Zoology): Retd. Principal, Cottor College
- Prof. (Dr.) Pranab Goswami (Biotechnology): Professor, Deptt. of Biosciences & Bioengineering, IIT Guwahati
- Prof. (Dr.) Prodeep Kumar Borua (Botany): Former Dean, R&D and Chairperson, Centre for Tea & Agro Studies, Dibrugarh University
- Prof. (Dr.) Mayashree B.Syiem (Biochemistry): Professor, Deptt. of Biochemistry, NEHU
- Prof. (Dr.) Kali Prasad Sarma (Environmental Science): Professor, Deptt. of Environmental Sciences, Tezpur University
- Prof. (Dr.) Chandan Kumar Sharma (Sociology): Professor & HoD, Deptt. of Sociology, Tezpur University
- Prof. (Dr.) Madhushree Das (Geography): Professor, Deptt. of Geography, Gauhati University

### contd....

- Prof. (Dr.) Paromita Das (History): Professor, Deptt. of History, Gauhati University
- Prof. (Dr.) M.P. Bezbaruah (Economics): Professor & HoD, Deptt. of Economics, Gauhati University
- Prof. (Dr.) Kalpana Sarathy (Social Work): Dean & Acting Dy. Director-School of Social Work, TISS Guwahati
- Dr. Soumitra Sen (Hotel Management/Travel & Tourism Management): HoD, IHM Guwahati
- Ar. Paromita Kakati (Interior Design): HoD, Deptt. of Architecture, Govt. Girls' Polytechnic, Guwahati
- Dr. Subhrajeev Konwer (Political Science): Associate Professor, Deptt. of Political Science, Gauhati University
- Mrs. Ellora Brahma (Nursing): Registrar, Assam Nurses' Midwives' & Health Visitors' Council

### Internal Experts' & Facilitators





contd....

**CLUSTER - C**  
Hotel Management/Travel & Tourism/Geography/EVS

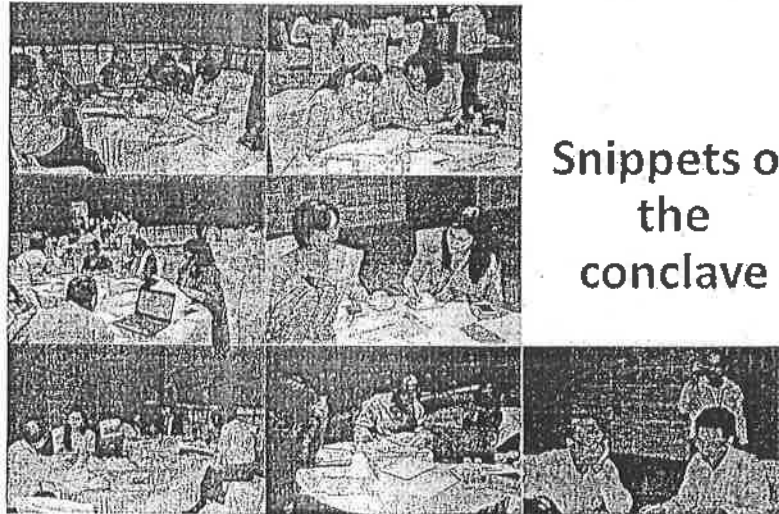


**Internal Experts:**  
Prof. (Dr.) S.P. Singh (Geography)  
Prof. (Dr.) Anub Sarma (Environmental Science)  
Dr. Rahul Nandl (Hotel Mgmt./Travel & Tourism)  
**Facilitator:**  
Silpa Hazarika

**CLUSTER - D**  
Nursing/Social Work/Interior Design/Sociology



**Internal Experts:**  
Ar. Anita P. Yammivavar (Interior Design); Prof. (Dr.) P. Mahanta (Social Work & Sociology)  
Dr. Jasmine A. Choudhury (Nursing)  
**Facilitator:**  
Monali SGT Dey & Samrat Dey  
Sarmat



**Snippets of the conclave**

## Objective of the conclave

- To review the syllabus of all the new programs to be launched under RGU from AY 2018-19
- Seek recommendation/suggestion of the experts' for further refinement of the syllabus and make it more effective and viable

## Outcome of the conclave

Suggestions have been made by the Experts' in the following fields:

- ❖ Change in the nomenclature of few subjects
- ❖ Addition of new subjects/papers
- ❖ Modification in the detailed curricula of few subjects/papers
- ❖ Clubbing of few papers
- ❖ Introduction of North-East India specific units in some subjects
- ❖ Change in paper credits
- ❖ Addition of few practical papers as per the subject requirement

### contd....

- ❖ Experts' have however not changed the overall credits beyond the guidelines as specified by RGU for both UG and PG programmes except for those which have to mandatorily follow a pre defined syllabus pattern as stated in their respective councils as in the case of Nursing (INC), Architecture (COA) and Law (BCI)
- ❖ Minor inclusions have been made as per the requirement of RGU in the syllabi of Nursing and Architecture
- ❖ One expert have suggested that the BHMCT program of 4 years is not a very viable program as compared to B.Sc. in Hotel Management. His suggestion has been taken into consideration but since we have already launched BHMCT program, the number of admissions on the same would be the deciding factor in this regard

### contd....

- ❖ A combined practical paper of 4 credits have been introduced in case of programmes like Biochemistry and Biotechnology
- ❖ Papers with 6 credits can be divided into two parts if they have both theory and practical inbuilt. The credit can be accordingly distributed as in the case of Hotel Management and some other subjects
- ❖ The syllabus of B.Sc. Nursing should be on yearly pattern (versus the semester pattern of RGU) and the syllabus of Indian Nursing Council should be followed. The changes as suggested has been incorporated accordingly

## Modified Syllabus

- All the syllabi, modified as per the recommendation/suggestion of the experts, is being put up for approval in front of Academic Council after discussing with Hon'ble Vice Chancellor and Registrar, RGU

Thank You!

# The Assam Royal Global University

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## Fourth Meeting of the Academic Council

31<sup>st</sup> May 2019

### Minutes of the Meeting

Start time: 11:30 a.m.

Venue: D' Royal Conferencia, 5<sup>th</sup> Floor, A Block, Royal Global University.

#### Members Present (without any order):

1. Prof. (Dr.) S P Singh (Member-Chairperson)  
Vice Chancellor, The Assam Royal Global University
2. Ms. Angira Mimani, (Member-Secretary)  
Registrar, The Assam Royal Global University
3. Prof. B.Banerjee, Principal, RSET (Member)
4. Prof. Anuradha Devi, Dean, RSAPS (Member)
5. Prof. Manoj Jain, Deputy Dean, RSB (Member)
6. Dr. Sudip Chakraborty, i/c Principal, RSC (Member)
7. Prof. Swabera Islam, Professor, RSHSS (Member)
8. Dr. Hiren Nath, HoD, RSLA (Member)
9. Dr. Devika Phukan, Dy. Dean, RSAPS & HoD, Deptt. of Physics, RSAPS (Member)
10. Ms. Florence H. Rabha, Head, Deptt. of Electronic Media & Anchoring, RSCOM (Member)
11. Dr. Rahul Nandi, i/c Deputy Controller of Examination (Member)
12. Dr. Pubalee Sarmah, HoD, Deptt. of Chemistry, RSAPS (Member)
13. Dr. Rajeev M. Bhatnagar, HoD, Deptt. of Mechanical Engineering, RSET (Member)
14. Dr. Aniruddha Deka, HoD, Deptt. of Computer Science & Engineering, RSET (Member)
15. Prof. O.K.Medhi, Professor Emeritus, RGU (Member)
16. Prof. H.C.Gautam, Department of Commerce, Gauhati University (Member)
17. Mr. Ankur Pansari, Member, GB, RGU (Member)
18. Sri R.S. Joshi, Former Chairman, FINER & Member, BoM, RGU (Member)
19. Prof. U.R.Dhar, Hy. Advisor, RSB (Member)
20. Prof. Krishna Barua, Former HoD, IIT Guwahati and Professor, RSL (Member)
21. Prof. P.H.Talukdar, Professor, Deptt. of Computer Science & Engineering, RSET (Member)
22. Prof. P.J. Mahanta, Professor, RSL (Member)

#### Special Invitee Present:

23. Prof. M.K.Chaudhuri, Hy. Principal Advisor, Royal Global University
24. Prof. Alak Kumar Buragohain, Chairperson - Academic, Royal Global University
25. Prof. Hemanta Kumar Baruah, Professor Emeritus, RSAPS
26. Prof.K.K. Baruah, Dean, RSLSC, RSBSC, RSEES, Royal Global University
27. Dr. Gitumoni Konwar, Principal/Dean, RSN
28. Dr. Ranjan Dutta Kalita, Coordinator, Biotechnology, RSBSC
29. Ms. Vanita Agrawal, Advisor, Deptt. of Electrical Engineering, RSET
30. Dr. Susmita Dey, Assistant Professor, Zoology & Coordinator, RSLSC
31. Ms. Durba Dutta, Coordinator, RSHSS
32. Dr. Soumitra Sen, Professor & Coordinator, RSHMCT
33. Ar. Siddhartha Deb, Professor, RSA
34. Ar. Gautam Sarma, Professor, RSA
35. Prof. Amarendra Rajput, Professor, RSAPS
36. Dr. Baishalee Rajkhowa, Coordinator, RSL
37. Dr. Dip Jyoti Bhuyan, Coordinator, Dept. of Political Science, RSHSS
38. Dr. J. Boro, Coordinator, RSBAS
39. Dr. Mousumi Deka, Coordinator, RSFA
40. Dr. Navalakhi H Dutta, HOD, Dept. of Mathematics, RSAPS



# The Assam Royal Global University

## Fourth Meeting of the Academic Council

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41. Dr. Prateeti Barman, Coordinator, Dept. of Social Work, RSHSS
42. Dr. Ritusmita Goswami, Asst. Professor, Dept. of EVS, RSEES
43. Dr. Rupa Rani Sonowal, Coordinator, RSCOM
44. Dr. Samuel L. Chuaungo, Coordinator, Dept. of Sociology, RSHSS
45. Mr. Manoj Kumar Sarma, Asst. Professor, Dept. of CSE, RSET
46. Mr. Randhir Gogoi, Coordinator, Dept. of History, RSHSS
47. Mr. Srawan Goenka, Coordinator, RSC
48. Ms. Sanghamitra Kalita, Coordinator, RSFT

### Leave of Absence of members:

1. Sri Ramesh Pasari, MD, Assam Asbestos (Assam Roofing Ltd)
2. Sri K.K.Jain, K.K.Builders Pvt. Ltd
3. Ms. Sikha M. Pansari, Member, GB, RGU
4. Ar. Anita PY, Dean, RSA, RSFT & RSFA
5. Prof. Arnab Sarmah, HoD, Deptt. of Civil Engineering, RSET
6. Dr. Israfil Hussain, HoD, Deptt. of Electrical Engineering, RSET
7. Mr. Mamoon Elahi Barbhuyan, HoD, Deptt. of Electronics & Communication Engineering, RSET.

## PROCEEDINGS OF THE MEETING

Prof. S.P. Singh, Vice-Chancellor, RGU presided over the meeting and called the House to order.

### 4.1: Agenda: Welcoming the members & special invitees of the Academic Council

The meeting commenced with the formal welcome of all the members by Prof. S.P. Singh, Vice-Chancellor, RGU. He further informed the Board about receiving Leave of Absence from members Sri Ramesh Pasari, Sri K.K.Jain, Ms. Sikha M. Pansari, Ar. Anita PY, Prof. Arnab Sarmah and Dr. Israfil Hussain.

Prof. S P Singh further shared that the agenda (Annexure A) was mailed to all the members prior to the meeting and since there were no comments/suggestions received it was considered as confirmed and accepted by the Board as forwarded.

### 4.2: Agenda: Ratifying the minutes of the previous Academic Council Meeting and Action Taken Report

**Deliberations:** Minutes of the last Academic Council meeting were circulated earlier to all the members and was also placed before the Council for perusal and comments, if any. Resolutions passed during last meeting along with the Action Taken Report was read out by the Registrar.

Points further discussed -

- Members suggested that a nominal amount may be charged from students for providing any training/ coaching (NET, GATE etc.), to bring seriousness amongst the students. To this, Hon'ble Vice-Chancellor replied that a monetary penalty has been proposed to ensure the seriousness amongst the students, as in this institution, we have never charged any additional fee (except for the course fee) since the very beginning.
- Dean (R&D) may be appointed from senior academicians of RGU and may not be necessarily recruited from external sources.



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- A team of faculty members may be identified to visit NAAC accredited private institutions like BITS, Pilani or Manipal Academy for gathering first-hand knowledge on the process of NAAC accreditation.

**Resolutions:** The Council ratified the minutes of the last meeting without any modifications along with the Action Taken Report (Annexure B & C respectively) and resolved that -

- i) A monetary penalty be charged from the security deposit of students to ensure seriousness amongst students while providing any training/ coaching (NET, GATE etc.) to them instead of charging any additional fee.
- ii) Dean (R&D) be appointed from the senior academicians of the University.
- iii) A team of faculty be identified to visit NAAC accredited private institutions like BITS, Pilani or Manipal Academy for gathering first-hand knowledge on the process of NAAC accreditation.

### 4.3: Agenda: To apprise about:

#### i) Major developments since last Academic Council meeting

Ms. Indrakshi B presented the development report (Annexure D). Members suggested that the development report from the next meeting may highlight events of academic nature only.

#### ii) Major policies/process ratified by other Authorities since last Academic Council Meeting

**Deliberations:** The Registrar gave a presentation on the various policies/process ratified by Governing Body and Board of Management since last Academic Council meeting (Annexure E) followed by a presentation (Annexure F) on the various policies/process ratified by Examination Committee and University Research Council by Dr. Rahul Nandi, i/c Dy. CoE.

Points further discussed-

- Members discussed about the importance of inclusion of co-guide(s). Prof. S.P. Singh shared that the inclusion of co-guide(s) is mandatory, although in exceptional cases relaxation may be given by URC. Prof. Singh further emphasized that the importance of the co-guide cannot be denied as the main motive of keeping co-guide(s) is to help the young Ph.D. guides of RGU. Further, the co-guides, who may be younger/juniors from RGU guides may be helpful and can assist the senior guides with respect to the updated research tools and techniques required for Ph.D. work. This will facilitate transparency and enhance quality of research work in RGU.

**Resolutions:** The Council resolved that the policy of co-guides as decided by URC be implemented.

### 4.4: Agenda: To discuss and approve:

- i) **modified course structure (if any) and detailed syllabi of 3<sup>rd</sup> year UG courses launched in 2017-18, proposed by Board of Studies (BoS) of respective schools**
- ii) **modified course structure (if any) and detailed syllabi of 2<sup>nd</sup> year UG & PG courses launched in 2018-19, proposed by Board of Studies (BoS) of respective schools**



# The Assam Royal Global University

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### iii) course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2019-20

**Deliberations:** Prof. A K Buragohain informed the Council members that for the new programs to be launched from the AY 2019-20, the UGC model format was followed for the UG courses while for the PG courses, some already established other universities' syllabus were referred to and also inputs from experts in the respective fields were taken into account.

Points further discussed-

- members opined that it will be difficult for the council to approve the syllabi without presenting a final printed copy of the same to the Council. To this, Hon'ble Vice-Chancellor suggested that -
  - for the existing programmes, the syllabi may be accepted and passed along with the suggestions/modifications made by the respective Board of Studies.
  - for the new programmes, an additional 15 days may be given to complete the syllabi review process and then the same to be sent to a committee of experts comprising of Chairman Academics, Prof. Alak K. Buragohain; Professor Emeritus, Prof. O.K Medhi and Hon'ble Vice-Chancellor, Prof. S.P. Singh for their approval.
  - from the next Academic Council meeting, the minutes of the BoS meetings of each School should be physically presented along with required documents for approval of the Council.
  - to maintain transparency, hard copies of all the syllabi (existing & new courses/programmes) should be kept for perusal by members.

**Resolutions:** The Council after in-depth deliberation resolved to approve the syllabi for the existing programmes, along with suggestions given by the members present. It also resolved that for new programmes, additional 15 days be given to complete the syllabi review process, post which the same shall be approved by a committee comprising of Chairman Academics, Prof. Alak K. Buragohain; Professor Emeritus, Prof. O.K Medhi and Hon'ble Vice-Chancellor, Prof. S.P. Singh.

4.4 iv) **Agenda: academic calendar of the University for the odd semester i.e. July'19-December'19/January'20**

**Deliberation:** The Registrar placed the Academic calendar (Annexure G) of the University for the odd semester i.e. July'19-December'19/January'20 before the Council for perusal and comments, if any.

**Resolution:** The academic calendar of the University for the odd semester i.e. July'19-December'19/January'20 was approved by the council without any modification.

4.4 v) **Agenda: any rules & regulations, of general academic interest, framed after last Academic Council Meeting**

**Deliberation:** Ms. Vanita Agrawal presented the rules & regulations, of general academic interest, framed after last Academic Council Meeting (Annexure H). Members suggested that the rules should not be mentioned as 'general' but 'Student specific' in the agenda point, since the rules and regulations shared with the members were specifically for the students only.





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**Resolution:** The rules & regulations, of general academic interest for students, framed after last Academic Council Meeting was approved by the council without any modification.

### **4.5 Agenda: To discuss and ex-post facto approval of the modification in course structure and detailed syllabus of Paper I & Paper II for Ph.D. coursework**

**Deliberation:** Dr. Rahul Nandi presented the modification in course structure and detailed syllabus of Paper I & Paper II for Ph.D. coursework (Annexure I). He added that the first 2 Units in Research Methodology & Computer Application papers have been kept common for all the discipline/departments of RGU while the rest of the Units have been kept discipline/department specific.

**Resolution:** The Council accorded its ex-post facto approval for the modification in the course structure and detailed syllabus of Ph.D. coursework.

### **4.6: Agenda: Any other matter with the permission of the chair**

Dr. Rahul Nandi shared the details of absolute grading for practical papers and requested the council for its ex-post facto approval of the same. The absolute grading system was implemented as per decisions taken in the 8<sup>th</sup> Examination Committee meeting held on 4<sup>th</sup> April 2019 and would be irrespective of the number of students in a class.

He also shared that in reference to the clause 9.3 of UGC Notification for Introduction of One Year LLM Programme 2012 which states that "the end semester examination will not be assigned not more than one half of the total marks for that subject", it is proposed to conduct Semester End Examination of one year LLM programme, with a 50:50 ratio (50% for semester end examination and 50% through continuous evaluation). This change needs to be incorporated retrospectively by scaling up/down the First Semester Results (already published) of 2018-19 batch and applying the same from the upcoming Semester End Examinations. This change in examination pattern of LLM (one year programme) shall be modified in the Examination Ordinance of the University as well, which at present states 70% weightage for semester end examination and 30% for continuous evaluation.

**Prof. U R Dhar** suggested that a career counselling centre should be initiated in the University so as to benefit the students by providing necessary information related to career. The point was well taken by the Council members.

**Resolutions:** The Council after in-depth deliberation resolved to accord ex-post facto approval to the following proposals put forth by Dr. Rahul Nandi, Dy. Controller of Examinations –

- a. implementation of absolute grading for practical papers
- b. change in evaluation scheme of LLM programmes as suggested by clause 9.3 of UGC Notification for Introduction of One Year LLM Programme 2012

### **4.7: Agenda: Vote of Thanks:**

The meeting concluded with a vote of thanks by Prof. S P Singh.

**Minutes recorded by:** Dr. Monalisa Bora Deka, Ms. Pahi Bhagawati, Ms. Tamsin I Ahmed & Ms. Mary Das





THE ASSAM

ROYAL GLOBAL UNIVERSITY

## 4<sup>th</sup> ACADEMIC COUNCIL MEETING

31<sup>st</sup> May 2019; 11:30 AM

### Agenda Points

- 4.1 Welcoming the members & special invitees of the Academic Council.  
(by Hon'ble Vice-Chancellor, with Leave of Absence requested by Sri Ramesh Pasari, Ar. Anita PY, Prof. (Dr.) Arnab Sarma, Sri. K K Jain, Dr. Israfil Hussain)
- 4.2 Ratifying the minutes of the previous Academic Council meeting and Action Taken Report.  
(by Registrar - a copy of the minutes of last Academic Council meeting has been circulated along with agenda and also kept in your respective kits. The major resolutions, along with the action taken report shall be read out. .... If there are no modifications/suggestions, I request the members to confirm and ratify the minutes of the last meeting along with its action taken report.)
- 4.3 To apprise about -
- Major developments since last Academic Council Meeting - (PPT by Ms. Indrakshi)
  - Major policies/process ratified by other Authorities since last Academic Council Meeting - (PPT by Registrar for 1 GB meetings & 3 BoM meetings; PPT by Dr. Rahul Nandi for Examination Committee & URC)
- 4.4 To discuss and approve -
- modified course structure (if any) and detailed syllabi of 3<sup>rd</sup> year UG courses launched in 2017-18, proposed by Board of Studies (BoS) of respective schools (by Chairperson-Academic)
  - modified course structure (if any) and detailed syllabi of 2<sup>nd</sup> year UG & PG courses launched in 2018-19, proposed by Board of Studies (BoS) of respective schools (by Chairperson-Academic)
  - course structure and detailed syllabi (of first year only) of all the new courses proposed to be launched from AY 2019-20 (by Chairperson-Academic)
  - academic calendar of the University for the odd semester i.e. July'19-December'19/January'20 (by Registrar)
  - any rules & regulations, of general academic interest, framed after last Academic Council Meeting (Ms. Vanita Agrawal)
- 4.5 To discuss and ex-post facto approval of the modification in course structure and detailed syllabus of Paper I & Paper II for Ph.D. coursework. (by Dr. Rahul Nandi)
- 4.6 Any other matter with the permission of the Chair. (PPT by Dr. Rahul Nandi)
- 4.7 Vote of Thanks.

**NEW COURSES INTRODUCED  
FOR THE ACADEMIC YEAR  
2019-20**

▪ **Royal School of Humanities & Social Sciences (RSHSS)**

- BA(H)/B.Sc. (H) Anthropology (3 yrs) Anthropology
- MA/M.Sc. Anthropology (2 yrs)

▪ **Royal School of Liberal Arts**

- BA (H) Philosophy (3 yrs) Philosophy
- MA Philosophy (2 yrs)

▪ **Royal School of Bio-Sciences (RSBSC)**

- B.Sc. Microbiology (3 yrs)Microbiology
- M.Sc. Microbiology (2 yrs)Microbiology\RGU-MSC-MICROBIOLOGY-SYLLABUS-2019-MAY.docx
- B.Sc. Bio-Science/Bio-Engineering (3 yrs)Microbiology\Biosciences and Bioengineering.docx
- M.Sc. Bio-Science/Bio-Engineering (2 yrs)

• **Royal School of Medical & Allied Sciences (RSMAS)**

- B.Pharmacy (4yrs)PCI-B PHARM SYLLABUS.pdf
- Bachelor of Physiotherapy(BPT)  
4.6yrsPHYSIOTHERASPY SYLLABUS RGU.docx

▪ **Royal School of Travel & Tourism Management (RSTTM)**

- Master of Travel & Tourism Management (MTTM)(2 years) MTTM Syllabus New
- Bachelor of Travel & Tourism Management+Master of Travel & Tourism Management (BTTM+MTTM) (Integrated Program)

▪ **Royal School of Library Sciences Lib Sc**

- B.Lib.I.Sc. - 1 yr
- M.Lib.I.Sc. - 1 yr

- **Royal School of Commerce**

- **B.Com (H) Banking & Finance (3 yrs) COURSE STRUCTURE B. COM ICA FINAL.docx**

- **Royal School of Design (RSD)**

- **Bachelor of Design (Communication Design) (B.Des. (D) (4 yrs) course structure B.Des.xlsx**

- **Royal School of Applied & Pure Sciences (RSAPS)**

- **B.Sc. (H) - Mathematics & Computing (3 yrs) Copy of Course structure B.SC (H) IN MATHEMATICS AND COMPUTING.xlsx**

- **M.Sc. (H) - Mathematics & Computing (2 yrs)**

# The Assam Royal Global University

## Sixth Meeting of the Academic Council

29<sup>th</sup> May 2020

### Minutes of the Meeting

**Start time:** 11:30 AM

**Venue:** Online Platform (Zoom)

#### Members Present (without any order):

1. Prof. (Dr.) S P Singh (Chairperson)  
Vice Chancellor, The Assam Royal Global University
2. Ms. Angira Mimani, (Member-Secretary)  
Registrar, The Assam Royal Global University
3. Prof. Alak Kumar Buragohain, Chairperson - Academic, Royal Global University (Member)
4. Prof. Anuradha Devi, Dean, RSAPS (Member)
5. Ar. Anita PY, Dean, RSA, RSFT, RSFA (Member)
6. Prof. K.K. Baruah, Dean, RSLSC, RSBSC, RSEES, Royal Global University (Member)
7. Dr. Soumitra Sen, Professor i/c Dean, RSHM & RSTTM (Member)
8. Dr. Hiren Nath, Head/Principal, RSLA (Member)
9. Dr. Gitumoni Konwar, Principal cum i/c Dean, RSN & RSMAS (Member)
10. Dr. Devika Phukan, Dy. Dean, RSAPS & HoD, Deptt. of Physics, RSAPS (Member)
11. Dr. Pubalee Sarmah, HoD, Deptt. of Chemistry, RSAPS (Member)
12. Dr. Baishalee Rajkhowa, Coordinator, RSL (Member)
13. Ms. Florence H. Rabha, Head, Deptt. of Electronic Media & Anchoring, RSCOM (Member)
14. Dr. Aniruddha Deka, HoD, Deptt. of Computer Science & Engineering, RSET (Member)
15. Dr. Susmita Dey, Assistant Professor, Zoology & Coordinator, RSLSC (Member)
16. Dr. Prateeti Barman, Coordinator, Dept. of Social Work, RSHSS (Member)
17. Dr. Ranjan Dutta Kalita, Coordinator, Biotechnology, RSBSC (Member)
18. Prof. H.C. Gautam, Department of Commerce, Gauhati University (Member)
19. Sri Amit Kumar Jain, Aroma India Pvt. Ltd. (Member)
20. Mr. Ankur Pansari, Member, GB, RGU (Member)
21. Sri R.S. Joshi, Former Chairman, FINER & Member, BoM, RGU (Member)
22. Prof. Hemanta Kumar Baruah, Professor Emeritus, RSAPS (Member)
23. Prof. Krishna Barua, Former HoD, IIT Guwahati and Professor, RSL (Member)
24. Prof. P.J. Mahanta, Professor, RSL (Member)
25. Prof. Amarendra Rajput, Professor, RSAPS (Member)

#### Special Invitee Present:

1. Dr. Mihir Kanti Chaudhuri, Former Vice-Chancellor, Tezpur University  
& Hony. Principal Advisor, RGU
2. Prof. (Dr.) Arnab Sarma, Professor & HoD, CE, RSET
3. Prof. Manoj Jain, Professor & Deputy Dean, RSB
4. Dr. Sudip Chakraborty, Assistant Professor & Dy. Dean i/c
5. Dr. Subhashis Debnath, i/c Principal, RSP
6. Dr. Rahul Nandi, Asst. Prof, RSB & Dy. CoE, RGU
7. Dr. J. Boro, Coordinator, RSBAS

#### Leave of Absence of members:

1. Prof. O.K. Medhi, Professor Emeritus, RGU
2. Sri Shivaji Jaiswal, JDB Group
3. Ms. Sikha M. Pansari, Member, GB, RGU



# The Assam Royal Global University

## Sixth Meeting of the Academic Council

29<sup>th</sup> May 2020

### PROCEEDINGS OF THE MEETING

Prof. (Dr.) S.P. Singh, Vice-Chancellor, RGU presided over the meeting and called the House to order.

#### 6.1. Agenda: Welcoming the members & special invitees of the Academic Council.

The meeting commenced with the welcome address by Prof. S.P. Singh, Hon'ble Vice-Chancellor, RGU. He extended a warm welcome to all the members of the Academic Council present. He further informed that for the first time in the history of Royal Global University, the meeting is being conducted online and hence any glitches may kindly be excused by all members. He also welcomed the special invitees and informed the House about receiving Leave of Absence from Prof. O.K. Medhi, Sri Shivaji Jaiswal and Ms. Sikha M. Pansari.

#### 6.2. Confirmation of the Agenda

**Deliberation:** The Registrar informed the members present that the agenda was mailed prior to the meeting and since, members have not raised any suggestions/modifications, the agenda was considered to be confirmed/accepted.

**Resolution:** The agenda was confirmed and accepted by the Council (Annexure A).

#### 6.3 Agenda: Ratifying the minutes of the previous Academic Council meeting & Action Taken Report

**Deliberations:** Minutes of the last Academic Council meeting was mailed earlier to all the members for perusal and comments, if any. Resolutions passed during last meeting along with the Action Taken Report was read out by the Registrar.

Point/s further discussed -

- The Council deliberated upon the suggestions of Governing Body (made during 9<sup>th</sup> GB meeting held on 7<sup>th</sup> December 2019) on the Academic Council resolution no. 5.8.iii w.r.t. 'publishing research papers mandatorily by PG students before completion of his/her course'. The members accepted the suggestions of Governing Body that publishing of research papers by PG students may not be made mandatory, rather the faculty members/project guides should be directed to motivate students towards research activities from the beginning of their course of study, which will eventually lead to publication of research papers by most of them. The Council further proposed that if publication of research paper is not mandatory, then the RGU students who get their papers published on their own may be awarded/certified separately. It was therefore proposed that a committee of 7-8 members may be constituted, comprising Prof. Alak Kumar Buragohain, Prof. Anuradha Devi, Prof. Krishna Barua, Prof. P.J. Mahanta, Prof. K.K. Baruah, Dr. Devika Phukan, headed by Hon'ble Vice Chancellor, to decide on the modalities of separately certifying/awarding those RGU students who publish their research papers in journals/in other suitable publications platforms. The committee may also decide on giving extra credits etc. to those students whose research papers are published in Scopus Index journals or UGC listed journals. Prof. H.C Gautam suggested that one faculty from each school should be a part of the proposed committee to properly judge the quality of the research paper





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## Sixth Meeting of the Academic Council

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by students. To this, Prof. S P Singh suggested that a core committee may be formed, including all Deans as members or special invitee so that all schools/departments are represented.

**Resolutions:** The Council ratified the minutes of its last meeting along with the Action Taken Report (Annexure B & C respectively) except resolution no. 5.8.iii. The Council further decided to accept the suggestions of Governing Body regarding AC resolution no. 5.8.iii and resolved that contrary to earlier resolution, the 'publishing of research papers by PG students will not be mandatory, rather the faculty members/project guides should be directed to motivate students towards research activities from the beginning of their course of study, which will eventually lead to publication of research papers by most of them'. The Council also resolved to form a core committee of 7-8 members, under headship of Hon'ble Vice-Chancellor to decide on the modalities of separately certifying and awarding the students with good research publications.

### 6.4 Agenda: To discuss & approve -

- (i) **Modified course structure (if any) and detailed syllabi of all existing courses/programmes, launched since 2017 - 18**

**Deliberations:** Prof. A.K. Buragohain briefed the members that Board of Studies of few schools (of existing courses/programmes, launched since 2017-18) have proposed minor changes in their syllabi, which have been put up for the information of the Council. Hon'ble Vice Chancellor further added that the syllabus, passed through BoS (Board of Studies), must be in conformity with the structure followed at RGU. He also suggested the Deans/HODs/Coordinators that under the prevailing pandemic situation, each department/school should map some portions of their syllabus (20-30%) with the online classes offered through platforms such as MOOCS, SWAYAM, SWAYAM PRABHA etc. (ANNEXURE D)

**Resolution:** The Council in-principle approved the minor modifications proposed by respective Board of Studies in the course structure and detailed syllabi of all existing courses/programmes, launched since 2017 - 18 and further authorized Hon'ble Vice-Chancellor in consultation Chairperson Academics to make minor modifications, if required. The council also resolved that each department/school will map some portions of their syllabus (20%-30%) with the online classes offered through platforms such as MOOCS, SWAYAM, SWAYAM PRABHA etc. (ANNEXURE D)

- (ii) **Course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2020 - 21**

**Deliberations:** Prof. A.K. Buragohain briefed the members about the Course structure and detailed syllabi (of first year only) for about 50 new courses/programs proposed to be launched from AY 2020 - 21. He further added that the syllabi has been endorsed by experts and appreciated the efforts of the faculty members towards developing the new syllabi, incorporating the Learning Outcome based Curriculum Framework (LOCF) which is a mandate of UGC.

Points further discussed -



# The Assam Royal Global University

## Sixth Meeting of the Academic Council

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- Prof. H.C. Gautam briefly informed the council about LOCF (Learning Outcomes-based Curriculum Framework) and its basic philosophy i.e. the outcome should be measurable in nature.
- Prof. S.P. Singh appreciated the incorporation of LOCF in the syllabi but opined that further fine tuning, modification & upgradation of the same is required. He proposed that Prof. Alak Kr. Buragohain, Registrar and his good self, with the able guidance and advice from Prof. H.C. Gautam would examine the syllabus once again and be authorized to make minor modifications (if any) in the syllabus with respect to LOCF, before conducting the next BoS in the month of October/November.
- Prof. Mihir. K. Chaudhuri suggested that the syllabi should be accepted provisionally at present, if there may be any discrepancies, the same can be incorporated and approved by the appropriate authority.

**Resolution:** The Council approved the course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2020 – 21 (Annexure E) provisionally, and authorized Hon'ble Vice-Chancellor in consultation with the Chairperson Academics to incorporate minor modifications w.r.t. LOCF etc., if required. The Council also resolved that each department/school should map some portions of their syllabus (20-30%) with the online classes offered through platforms such as MOOCS, SWAYAM, SWAYAM PRABHA etc.

(iii) **Revised academic calendar of the University for the even semester i.e. January 2020 to July/August 2020, based on the current Pandemic Situation**

**Deliberations:** The revised Academic Calendar of the University for the even semester i.e. January 2020 to July/August 2020, based on the current Pandemic Situation (Annexure F) was read out by the Registrar. She further informed the members that the dates of the Academic Calendar may further change based on prevailing situation and Government directives regarding examinations/resuming classes in campus.

**Resolution:** The council approved the revised academic calendar of the University for the even semester i.e. January 2020 to July/August 2020 with a scope to further change the same, based on prevailing situation of the COVID 19 pandemic and Government directives in this regard.

6.5 **Agenda:** To place the decisions taken by the Examination Committee since the last Academic Council meeting for concurrence

**Deliberations:** Dr. Rahul Nandi placed before the Council members the decisions and the major resolutions taken by the Examination Committee since the last Academic Council meeting.

**Resolutions:** The Council accorded its concurrence to the decisions taken by the Examination Committee in its 11<sup>th</sup> & 12<sup>th</sup> meeting held on 17<sup>th</sup> March 2020 & 21<sup>st</sup> May 2020, respectively. (Annexure G).

# The Assam Royal Global University

## Sixth Meeting of the Academic Council

29<sup>th</sup> May 2020

### 6.6. Agenda: To apprise about -

- (i) **Status of research activities since the last Academic Council meeting, along with action plan for the coming year, of each school/department**

**Deliberations:** Prof. A. K. Buragohain apprised the status of department wise research activities since last Academic Council Meeting. He opined that there is a big mismatch between the number of human resource available to the number of publications and advised that faculty members should publish more research publications rather than book chapters. He appreciated the efforts put in by the Department of Biotechnology, School of Nursing, Department of Environmental Sciences and Royal School of Applied & Pure Sciences who have come out with many good publications.

Points further discussed -

- Hon'ble Vice-Chancellor appreciated the departments with good publications and added that it was made mandatory for every faculty member to publish at least two research papers per year in the Scopus Index Journal or UGC listed Journal and that increments and appraisal will also be subject to their research publications.
- Hon'ble Vice Chancellor also suggested monthly review meetings with all Deans/Heads/Coordinators to be held on the last Friday of every month whereby he himself, along with Chairperson-Academic and the Registrar would evaluate the research publications and projects of each department/school. Hon'ble Vice-Chancellor was also of the opinion that the number of research publications should commensurate with the number of faculty members, PG students, research scholars and total strength of the department/school.

**Resolution:** The Council resolved that a monthly review meeting be conducted with all Deans/Heads/Coordinators on the last Friday of every month to evaluate the research publications and projects of each department/school.

- (ii) **Major activities undertaken during the lockdown period**

**Deliberations:** Ms. Indrakshi B presented the activity report about the major activities undertaken during the lockdown period, which was appreciated by all (Annexure I).

- (iii) **Major policies/process ratified by other Authorities since the last Academic Council meeting**

**Deliberations:** The Registrar gave a brief presentation on the few major policies/process ratified by the other authorities since last Academic Council meeting (Annexure J). The proposed Programmes/Courses (which have been approved by the Governing Body) to be introduced in the academic year 2020-21 were shared with the Council members for information.



# The Assam Royal Global University

## Sixth Meeting of the Academic Council

29<sup>th</sup> May 2020

### 6.7 Agenda: Any other matter with the permission of the Chair

#### Deliberations:

- **Sri. R.S. Joshi** raised a concern whether the virtual Academic Council Meeting conducted through the online platform would require any endorsement or ratification to be legally accepted. To this Hon'ble Vice-Chancellor has informed that all statutory bodies are conducting all meetings online and the consent for the same has also been taken from RGU authorities. He further took the consent/affirmation by all members and it was decided that the said meeting would be treated as a valid & legal meeting under the extraordinary circumstance of the global pandemic and proper records (audio/video/screenshots/emails) of the said meeting will be maintained in keeping with the compliances.
- **Prof. H.C Gautam** shared that to facilitate quality research activities in RGU, more research facilities, space, incubation centers and labs should be established. Prof. S.P. Singh informed that RGU has already established few high-end research labs including two computer research labs with high end computer facilities have been provided for data interpretation, research work etc. However, investing in very high-end equipment for research activities will be possible in later stages. Faculty members are thereby, regularly encouraged and have been visiting institutions like IASST, IITG and NIPER with whom RGU has signed MoUs for extensive research activities on high-end equipment. Prof. H.C Gautam also stressed that the element of LOCF should be incorporated in the syllabus in true spirit and not just for namesake. Prof. S P Singh assured that the elements of LOCF shall be gradually incorporated with utmost sincerity and as per requirements of LOCF.

**Resolution** - The Council resolved that the 6<sup>th</sup> Academic Council meeting (today's meeting) conducted through online platform will be treated as a valid & legal meeting under the extraordinary circumstance of the global pandemic and proper records (audio/video/screenshots/emails) of the said meeting will be maintained in keeping with the compliances.

**6.8 Agenda: Vote of Thanks**: The meeting concluded with a vote of thanks to the Chair.

**Minutes recorded by** Ms. Pahi Bhagawati, Ms. Tamsin Islam & Ms. Mary Das





THE ASSAM

ROYAL GLOBAL UNIVERSITY

**6<sup>th</sup> ACADEMIC COUNCIL MEETING**  
**29<sup>th</sup> May 2020; 11:30 AM**  
**Agenda Points**

- 6.1 Welcoming the members & special invitees of the Academic Council.
- 6.2 Confirmation of Agenda
- 6.3 Ratifying the minutes of the previous Academic Council meeting and Action Taken Report.
- 6.4 To discuss and approve -
  - i) modified course structure (if any) and detailed syllabi of all existing courses/programmes, launched since 2017-18
  - ii) course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2020-21
  - iii) revised academic calendar of the University for the even semester i.e. Jan 2020 to July/August 2020, based on the current Pandemic situation
- 6.5 To place the decisions taken by Examination Committee since last academic council meeting for concurrence.
- 6.6 To apprise about -
  - i) Status of research activities since the last Academic Council meeting, along with action plan for the upcoming year, of each school/department
  - ii) Major activities undertaken during the lockdown period
  - iii) Major policies/process ratified by other Authorities since last Academic Council Meeting
- 6.7 Any other matter with the permission of the Chair.
- 6.8 Vote of Thanks.

# The Assam Royal Global University

## Fifth Meeting of the Academic Council

16<sup>th</sup> October 2019

### Minutes of the Meeting

**Start time:** 11:30 a.m.

**Venue:** D' Royal Conferencia, 5<sup>th</sup> Floor, A Block, Royal Global University.

#### Members Present (without any order):

1. Prof. (Dr.) S P Singh (Member-Chairperson)  
Vice Chancellor, The Assam Royal Global University
2. Ms. Angira Mimani, (Member-Secretary)  
Registrar, The Assam Royal Global University
3. Prof. Alak Kumar Buragohain, Chairperson – Academic, Royal Global University (Member)
4. Prof. (Dr.) T. Ashok Kumar, Dean, RSET & RSIT (Member)
5. Prof. Anuradha Devi, Dean, RSAPS (Member)
6. Prof. Swabera Islam, Professor, RSHSS (Member)
7. Dr. Hiren Nath, HoD, RSLA (Member)
8. Dr. Devika Phukan, Dy. Dean, RSAPS & HoD, Deptt. of Physics, RSAPS (Member)
9. Ms. Florence H. Rabha, Head, Deptt. of Electronic Media & Anchoring, RSCOM (Member)
10. Dr. Pubalee Sarmah, HoD, Deptt. of Chemistry, RSAPS (Member)
11. Dr. Aniruddha Deka, HoD, Deptt. of Computer Science & Engineering, RSET (Member)
12. Prof. O.K.Medhi, Professor Emeritus, RGU (Member)
13. Prof. H.C.Gautam, Department of Commerce, Gauhati University (Member)
14. Mr. Ankur Pansari, Member, GB, RGU (Member)
15. Sri R.S. Joshi, Former Chairman, FINER & Member, BoM, RGU (Member)
16. Prof. Krishna Barua, Former HoD, IIT Guwahati and Professor, RSL (Member)
17. Prof. P.J. Mahanta, Professor, RSL (Member)
18. Prof.K.K. Baruah, Dean, RSLSC, RSBSC, RSEES, Royal Global University (Member)
19. Dr. Soumitra Sen, Professor & Coordinator, RSHMCT (Member)
20. Dr. Gitumoni Konwar, Principal/Dean, RSN (Member)
21. Dr. Baishalee Rajkhowa, Coordinator, RSL (Member)
22. Dr. Susmita Dey, Assistant Professor, Zoology & Coordinator, RSLSC (Member)
23. Dr. Prateeti Barman, Coordinator, Dept. of Social Work, RSHSS (Member)
24. Dr. Ranjan Dutta Kalita, Coordinator, Biotechnology, RSBSC (Member)
25. Sri Amit Kumar Jain, Aroma India Pvt. Ltd. (Member)
26. Prof. Hemanta Kumar Baruah, Professor Emeritus, RSAPS (Member)
27. Prof. Amarendra Rajput, Professor, RSAPS (Member)

#### Special Invitee Present:

1. Prof. B.Banerjee, Professor, RSET/RSIT
2. Prof. (Dr.) Arnab Sarma, Professor & HoD, CE, RSET
3. Prof. Manoj Jain, Professor & Deputy Dean, RSB
4. Dr. J. Boro, Coordinator, RSBAS
5. Dr. Subhashis Debnath, i/c Principal, RSP
6. Dr. Rahul Nandi, Asst. Prof, RSB & Dy. CoE, RGU
7. Dr. Sudip Chakraborty, Assistant Professor & Dy. Dean i/c

#### Leave of Absence of members:

1. Sri Shivaji Jaiswal, JDB Group
2. Ms. Sikha M. Pansari, Member, GB, RGU
3. Ar. Anita PY, Dean, RSA, RSFT & RSFA

# The Assam Royal Global University

## Eighth Meeting of the Academic Council

2nd August 2021

### Minutes of the Meeting

Start time: 11:00 AM

Venue: Blended Mode (D' Royal Auditorio, A Block and Online Platform through Zoom App)

#### Members Present (without any order):

1. Prof. (Dr.) S P Singh (Chairperson)  
Vice Chancellor, The Assam Royal Global-University
2. Ms. Angira Mimani, (Member-Secretary)  
Registrar, The Assam Royal Global University
3. Prof. Alak Kumar Buragohain, Chairperson – Academic, Royal Global University (Member)
4. Prof. Anuradha Devi, Dean, RSAPS (Member)
5. Ar. Anita PY, Dean, RSA, RSFT, RSFA (Member)
6. Ms. Sikha M. Pansari, Member of Governing Body, RGU (Member)
7. Prof. K.K. Baruah, Dean, RSLSC, RSBSC, RSEES (Member)
8. Dr. Soumitra Sen, Professor i/c Dean, RSHM & RSTTM (Member)
9. Prof. Manoj Jain, Professor & Deputy Dean, RSB (Member)
10. Dr. Hiren Nath, Head/Principal, RSLA (Member)
11. Dr. Baishalee Rajkhowa, Coordinator, RSL (Member)
12. Ms. Florence H. Rabha, Head, Deptt. of Electronic Media & Anchoring, RSCOM (Member)
13. Dr. Aniruddha Deka, HoD & Coordinator – CSE/IT, RSET & RSIT (Member)
14. Dr. Susmita Dey, Assistant Professor, Zoology & Coordinator, RSLSC (Member)
15. Dr. Samuel L. Chuaungo, Coordinator, Dept. of Sociology, RSHSS (Member)
16. Dr. Ranjan Dutta Kalita, Coordinator, Biotechnology & Microbiology, RSBSC (Member)
17. Sri Amit Kumar Jain, MD, Aroma India Pvt. Ltd., Guwahati (Member)
18. Mr. Ankur Pansari, Member, Member of Governing Body, RGU (Member)
19. Sri R.S. Joshi, CMD, Buildworth Builders Pvt. Ltd & Member of BoM, RGU (Member)
20. Prof. Hemanta Kumar Baruah, Professor Emeritus, RSAPS (Member)
21. Prof. Krishna Barua, Professor, RSL (Member)
22. Prof. P.J. Mahanta, Professor, RSL (Member)
23. Prof. Swabera Islam, Deptt. Of Economics, RSHSS (Member)
24. Dr. Keme Das, Coordinator - Environmental Science, RSEES (Member)
25. Dr. Dhiraj Borkotoky, Coordinator - Political Science, RSHSS (Member)
26. Dr. Subhashis Debnath, i/c Principal, RSP (Member)
27. Ms. Renubala Devi, i/c Principal, RSN (Member)
28. Dr. Susmita Hazarika, Coordinator - History, RSHSS (Member)

#### Special Invitee Present (without any order):

1. Prof. M.K. Chaudhuri, Chief Advisor, RGU
2. Dr. Rahul Nandi, Assistant Professor, RSB & Dy. CoE, RGU
3. Dr. Sudip Chakraborty, Assistant Professor & Dy. Dean i/c, RSC
4. Dr. J. Boro, Coordinator, RSBAS
5. Dr. Biswajit Sarma, HoD, Deptt. of Chemistry, RSAPS
6. Prof. Amarendra Rajput, Professor, RSAPS
7. Dr. Sujata Deb, HoD Physics, RSAPS
8. Dr. Dandadhar Borah, Professor, Dept. of Botany, RSLSC
9. Prof. Mina Ram Nath, Dept. of Botany, RSLSC
10. Dr. Anushree Baruah, Coordinator - Botany, RSLSC



# The Assam Royal Global University

## Eighth Meeting of the Academic Council

2nd August 2021

11. Prof. Mamata Goswami, Professor - Zoology, RSLSC
12. Prof. Saranga Ranjan Patgiri, Professor - Microbiology, RSBSC
13. Dr. Birson Ingti, Coordinator - Microbiology, RSBSC
14. Dr. Sthiti Porna Dutta, Coordinator - Biochemistry, RSBSC
15. Prof. Pijush Kanti Dhar, Professor - Physics, RSAPS
16. Dr. Kamal Debnath, Coordinator - Mathematics, RSAPS
17. Ar. Gautam Sarma, Professor (Design Chair), RSA and Dean, Student Welfare, RGU
18. Prof. Arnab Sarma, HoD - Civil Engineering, RSET
19. Mr. Rishikesh Duara, Coordinator - Civil Engineering, RSET
20. Dr. HIRAK Ranjan Das, HOD - Mechanical Engineering, RSET
21. Dr. Mousumi Deka, Coordinator, RSFA
22. Dr. Lopa Das, Associate Prof. & Coordinator - Physiotherapy, RSMAS
23. Ms. Durba Dutta, Coordinator - Economics, RSHSS
24. Dr. Meenu Sharma, Associate Prof. & Coordinator - Public Administration, RSHSS
25. Dr. Priyanka Patowari, Coordinator - Social Work, RSHSS

### Leave of Absence:

1. Sri Shivaji Jaiswal, CMD, JDB Group, Guwahati
2. Prof. H.C. Gautam, Professor, Department of Commerce, Gauhati University

### PROCEEDINGS OF THE MEETING

Prof. (Dr.) S.P. Singh, Vice-Chancellor, RGU presided over the meeting and called the House to order.

#### 8.1. Agenda: Welcoming the members & special invitees of the Academic Council

The meeting commenced with a formal welcome address by Prof. S.P. Singh, Vice-Chancellor, RGU to all members and special invitees. He further extended a warm welcome to all the new members of the Academic Council and expressed his gratitude to the former members of the council for their contribution and valuable support. Hon'ble Vice Chancellor made a special mention of Late Prof. O. K. Medhi, for his earnest contribution towards the Council & University at large and asked all members to maintain a minute's silence to pay tribute to him. Hon'ble Vice Chancellor informed the House that Prof. M K Chaudhuri, Chief Advisor, RGU will henceforth be present in the campus on a regular basis to provide his valuable insights towards the betterment of the University. Hon'ble Vice Chancellor further informed the House about receiving Leave of Absence from Sri Shivaji Jaiswal.

#### 8.2. Confirmation of the Agenda

**Deliberation:** Ms. Angira Mimani, Registrar, RGU informed the members present that the agenda was mailed to all members, prior to the meeting and a hard copy has been placed in respective kits of the members attending the meeting offline. Since, no suggestions/modifications have been received, the agenda is considered to be confirmed/accepted.

**Resolution:** The agenda was confirmed and accepted by the Council (Annexure A).





# The Assam Royal Global University

## Eighth Meeting of the Academic Council

2nd August 2021

### 8.3 Agenda: Ratifying the minutes of the previous Academic Council meeting & Action Taken Report

**Deliberations:** The Minutes of the 7<sup>th</sup> Academic Council meeting, held on 24<sup>th</sup> November 2020, was mailed to all the members in advance and a hard copy of the same was placed in respective kits of the members present physically. Major resolutions passed in the last Academic Council meeting, along with the Action Taken Report was read out by the Registrar.

Prof. M.K.Chaudhuri suggested that the designation of Prof. Ashis K. Mukherjee, MBBT, Tezpur University as mentioned in Point 7.4(ii) be mentioned as Director, Institute of Advanced Study in Science and Technology (IASST) as it adds more value.

**Resolutions:** After in-depth deliberation, the Council ratified the minutes of its last meeting along with the Action Taken Report (Annexed as B & C respectively)

### 8.4.i) Agenda: To discuss & approve the Academic Calendar of the University for the Academic Year 2021-22

**Deliberations:** The Registrar presented the Academic Calendar of the University for the Academic Year 2021-22 (Annexure D) for approval by the Council and informed the members that the entire schedule of the previous academic calendar of the University was disturbed owing to the pandemic. However, she mentioned that the present calendar has been prepared, keeping in view all guidelines and instructions provided by UGC/other statutory bodies.

Points further discussed/suggested:

- Ms. Angira Mimani requested the council members to authorize Hon'ble Vice-Chancellor to make further changes, if required, in the Academic Calendar w.r.t to the current pandemic or on the basis of any further Government/UGC directives for educational institutions.
- Mr. Santosh Anand requested to change the date of commencement of classes for the existing odd semester batches from 13th September 2021 as few courses had mandatory internship in the curriculum. Hon'ble Vice Chancellor acknowledged the point put forth and shared that it will be mentioned in the Academic Calendar that students who would go for internship may join the University from 15<sup>th</sup> October 2021.

**Resolution:** After in-depth deliberation the Council approved the Academic Calendar of the University for the Academic Year 2021-22 (Annexed as D) and authorized Hon'ble Vice-Chancellor to make further changes, if required, in the Academic Calendar w.r.t to the current pandemic or on the basis of any further directives from Government/UGC/other statutory bodies for educational institutions.

### 8.4.ii) Agenda: To discuss and approve modified course structure (if any) and detailed syllabi of the exiting courses/programmes

**Deliberations:** Prof. A. K. Buragohain, Chairperson - Academic informed the members present that the faculty members from all schools/ departments review the syllabus of existing courses/programmes every year so that the syllabus remain updated as per requirement. He further informed the Council that the syllabus for the current year has been modified based on two important contexts i.e. the syllabus as per National Education Policy 2020 and mapping of 20-30% of the sy labi as per online portals owing to the pandemic.



# The Assam Royal Global University

## Eighth Meeting of the Academic Council

2nd August 2021

Points further discussed/suggested:

- Chairperson – Academic informed the members that a committee may be formed to review and clarify the minor lapses and discrepancies which were found in few syllabi and the same may be completed and finalized within a month.
- He further informed the members about two important changes in the syllabus made by:
  - Dept. of Computer Science & Engineering who have introduced a Bridge Course of one year for those students who would be joining the MCA program without any background of Science (as per AICTE norms) and
  - Dept. of Zoology and Botany have proposed (as per recommendation of Board of Studies) to introduce two special papers in the PG programmes.
- Prof. M K Chaudhuri enquired whether introduction of special papers in Zoology / Botany is a standard practice in other established Institutions. To this Prof. S P Singh replied that specialized papers in most of the Institutions (Govt. as well as Private) have started in a miniscule manner, provided resource persons/ experts were available to teach the specialized subjects. Prof. A K Buragohain also stated it has been observed that the job prospects for students with specialized papers is higher in Assam as job advertisements are specialization specific. To this Prof. M K Chaudhuri acknowledged that the University may initiate the same practice in the interest of the students for better job opportunity and salability.
- Hon'ble Vice Chancellor added that a note may be added in the minutes of the Board of Studies (BOS) as well as Academic Council Meeting that specialized courses are offered temporarily in certain programs for the benefit of the students and faculty members which may be reviewed every year. Further, special courses may be offered only if resource persons are available for those papers. Prof. M K Chaudhuri added that a list may be provided of the specialized papers being offered in a particular semester so that interested students may reap the benefit from the same.
- Prof. M K Chaudhuri suggested that immediately after the Academic Council Meeting, a roadmap to implement NEP 2020 should be prepared. Prof. S P Singh acknowledged the suggestion put forth and shared that the task force for NEP 2020 will prepare a plan, incorporating all points as per NEP 2020 to be implemented.
- Hon'ble Vice Chancellor suggested the names of Prof. A K Buragohain, Prof. K K. Baruah, Prof. P J Mahanta, Prof. Krishna Baruah, Prof. Anuradha Devi, and Prof. P J Dhar to form the committee to check the discrepancies and modifications in the syllabi as per suggestions received from Board of Studies in consultation with Head of Departments. The committee may have the flexibility to co-opt other members from different schools/departments as and when required.

**Resolution:** The Council after in-depth deliberation approved the modified course structure and detailed syllabi of the exiting courses/programmes (Annexure E) and further resolved that:

- i) Specialized papers for PG courses in Zoology and Botany may be added temporarily for the benefit of the students and faculty members which may be reviewed every year. Availability of resource persons should be considered before offering these courses.
- ii) a committee to be formed with Prof. A K Buragohain, Prof. K K. Baruah, Prof. P J Mahanta, Prof. Krishna Baruah, Prof. Anuradha Devi, and Prof. P J Dhar to review and clarify the minor lapses/discrepancies found in few syllabi, as per suggestions received from Board of Studies and in consultation with Head of Departments. The committee may have the flexibility to co-opt other members from different schools/departments as and when required.
- iii) Hon'ble Vice-Chancellor be authorized to approve the modified syllabi as per the modifications suggested by the above mentioned committee.



# The Assam Royal Global University

## Eighth Meeting of the Academic Council

2nd August 2021

### **8.4.iii) Agenda: To discuss and approve course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2021-22**

**Deliberations:** Prof. A. K. Buragohain, Chairperson – Academic presented the course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2021-22 (Annexure F) for approval by the council members.

Prof. M K Chaudhuri enquired if the syllabi for the new courses were prepared as per NEP 2020 recommendation for four years degree courses. Prof. S P Singh shared that since the UGC model syllabus as per NEP 2020 was not received, it was decided to go ahead with the ongoing three year degree course. However, there will be flexibility to incorporate the fourth year in every syllabus as per NEP 2020 as and when any directives are received from UGC.

**Resolution:** The Council after in-depth deliberation approved the course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2021-22 (Annexure F) and further resolved that there be a flexibility to incorporate the fourth year in every syllabus as per NEP 2020 as and when any directives are received from UGC.

### **8.5 Agenda: To place the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting for concurrence**

**Deliberations:** Mr. Santosh Anand presented the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting

**Resolutions:** The Council accorded its concurrence to the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting. (Annexure G)

### **8.6 Agenda: To place the important decisions taken by University Research Council (URC) since last Academic Council meeting for concurrence**

**Deliberations:** Dr. Tarak Paul presented the important decisions taken by University Research Council (URC) since last Academic Council meeting (Annexure H).

Points further discussed/suggested:

- Prof. M K Chaudhuri congratulated the members on the work done by University Research Council (URC) so far and pointed out the absence of any external expert from the fields of Science and Engineering in the URC. To this Prof. Singh replied that, if feasible, two members may be nominated into the URC on vacant positions (nominees of Hon'ble Chancellor and Vice-Chancellor) from science / engineering fields. Few names suggested for consideration were:
  - Prof. Arun Chattopadhyay, Dept. of Chemistry & Centre for Nanotechnology, Indian Institute of Technology Guwahati,
  - Dr. Niranjana Karak, Dept. of Chemical Sciences, Tezpur University,
  - Prof. Tharmalingam. Punniyamurthy, Department of Chemistry, IIT Guwahati,
  - Dr. Manabendra Bhuyan, Professor, Department of Electronics and Communication Engineering, Tezpur University,



# The Assam Royal Global University

## Eighth Meeting of the Academic Council

2nd August 2021

- Professor Sukumar Nandi, Department of Computer Science and Engineering, Indian Institute of Technology Guwahati
- Dr. Dhruva Kr Bhattacharyya, Professor of Computer Science and Engineering, Tezpur University

**Resolutions:** The Council accorded its concurrence to the important decisions taken by University Research Council (URC) since last Academic Council meeting (Annexure H). The council further resolved that two more members from the fields of Science and Engineering may be nominated into the URC, if feasible, on the vacant positions (nominees of Hon'ble Chancellor and Vice-Chancellor). This resolution be forwarded to the URC for further necessary action.

### **8.7 i) Agenda: To apprise about status of research activities since the last Academic Council meeting**

**Deliberations:** Prof. A. K. Buragohain apprised the status of research activities since the last Academic Council meeting of each school/department. (Annexure I)

Points further discussed -

- Prof. S P Singh informed the members that the University has been conducting research review meeting every month to encourage faculty members to publish more papers of good quality in recognized journals. He also acknowledged that many faculty members have been producing excellent publications.

### **8.7 ii) Agenda: To apprise about major policies/process ratified by other Authorities since the last Academic Council meeting**

**Deliberations:** The Registrar gave a brief presentation on the few major policies/process ratified by the other authorities since last Academic Council meeting (Annexure J).

### **8.7 iii) Agenda: To apprise about Major activities undertaken since last Academic Council Meeting**

**Deliberations:** Ms. Pahi Bhagawati presented the activity report about the major activities undertaken since the last Academic Council Meeting, which was appreciated by all (Annexure K).

Points further discussed/suggested -

- Prof. M K Chaudhuri shared that few students from RSAPS have been awarded the INSPIRE fellowship which is a big achievement and suggested that the same may be included in the Activity Report.
- Prof. S P Singh added that henceforth a slide on placements as well as accolades of students may be added in the activity report.

### **8.7 iv) Agenda: To apprise about MoUs/Tie-ups**

**Deliberation:** Ms. Pahi Bhagawati gave a brief presentation on the MoUs signed by the University since the last Academic Council meeting. (Annexure L)

# The Assam Royal Global University

## Eighth Meeting of the Academic Council

2nd August 2021

### 8.8 Agenda: Any other matter with the permission of the Chair

Prof. S.P. Singh requested the Council Members to consider the current meeting, conducted through the blended mode, as a legit meeting.

Prof. Manoj Jain shared that the number of Professors as well as Associate Professors were less in comparison to Assistant Professors in the University and the proper ratio be maintained for sustainable growth of the University.

Dr. Tarak Paul Shared about syllabus of Paper 1 (Research Methodology) of Ph.D. coursework which lacks contents of qualitative research. Hon'ble Vice Chancellor replied that the required modifications/ additions may be proposed in subsequent meeting of URC for their approval and incorporation.

Prof. Krishna Barua stated that she was proud of the fact that the students of RGU have enhanced the image and brand of RGU and congratulated Hon'ble Vice Chancellor and all other members for creating such an aura in the University specially introducing courses aimed at inculcating personality development amongst the students.

Prof. Saranga Ranjan Patgiri:

- Shared that the University may sign an MoU with Cotton University, Guwahati. Hon'ble Vice Chancellor acknowledged the suggestion and added that RGU would be pleased to have an association with the esteemed University.
- He enquired about other existing MoUs to which Prof. S P Singh suggested Ms. Pahi Bhagawati to share details about tie-ups and MoUs signed by RGU to all newly inducted member in the HR Joining Kit.

Prof. P J Dhar shared his observation on the fact that the quality should never be compromised in terms of research and stated that the faculty members of the University should take advantage of their association with IIT Guwahati in terms of senior researchers and facilities available there. Further, he added that MoUs should be signed with renowned Institutions like Physical Research Laboratory, Ahmedabad, and The Saha Institute of Nuclear Physics (SINP), Kolkata etc.

Prof. M K Chaudhuri suggested the names of Dr. Debasish Bora, Assistant Professor, Department of Physics and Dr. Anupam Saikia, Department of Mathematics from Indian Institute of Technology Guwahati, who may be contacted for for collaborative research with RGU.

**Resolution:** After in-depth deliberation, the Council resolved that the Academic Council meeting, conducted through the blended mode, be considered as a legit meeting.

**8.9 Agenda: Vote of Thanks:** The meeting concluded with a vote of thanks to the Chair.

**Minutes prepared by-** Ms. Pahi Bhagawati, Ms. Dipamoni Choudhury and Ms. Mercy Borah





THE ASSAM

ROYAL GLOBAL UNIVERSITY

## 8<sup>th</sup> ACADEMIC COUNCIL MEETING

2<sup>nd</sup> August 2021; 11:00 AM

### Agenda Points

- 8.1 Welcoming the members & special invitees of the Academic Council.
- 8.2 Confirmation of Agenda
- 8.3 Ratifying the minutes of the previous Academic Council meeting and Action Taken Report.
- 8.4 To discuss and approve –
  - i) the Academic Calendar of the University for the Academic Year 2021-22
  - ii) modified course structure (if any) and detailed syllabi of all existing courses/programmes
  - iii) course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2021-22
- 8.5 To place the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting for concurrence.
- 8.6 To place the important decisions taken by University Research Council (URC) since last Academic Council meeting for concurrence
- 8.7 To apprise about –
  - i) Status of research activities since the last Academic Council meeting
  - ii) Major policies/process ratified by other Authorities since last Academic Council Meeting
  - iii) Major activities undertaken since last Academic Council Meeting.
  - iv) MoUs/tie-ups
- 8.8 Any other matter with the permission of the Chair.
- 8.9 Vote of Thanks.

# The Assam Royal Global University

## Ninth Meeting of the Academic Council

11<sup>th</sup> January 2022

### Minutes of the Meeting

Start time: 11:00 AM

Venue: D' Royal Auditorio, A Block

#### Members Present (without any order):

1. Prof. (Dr.) S P Singh (Chairperson)  
Vice Chancellor, The Assam Royal Global University
2. Dr. Diganta Munshi, (Member-Secretary)  
Registrar, The Assam Royal Global University
3. Prof. (Dr.) Alak Kumar Buragohain, Chairperson - Academic (Member)
4. Prof. (Dr.) Anuradha Devi, Professor & Dean, RSAPS (Member)
5. Prof. (Dr.) Kaberi Saikia, Professor & Principal, RSN (Member)
6. Prof. (Dr.) K.K. Baruah, Professor & Dean, RSLSC, RSBSC, RSEES (Member)
7. Dr. (Dr.) Soumitra Sen, Professor & Dean i/c, RSHM & RSTTM (Member)
8. Dr. Hiren Nath, Associate Professor & Head/Principal, RSLA (Member)
9. Dr. Baishalee Rajkhowa, Asst. Prof. & Coordinator, RSL (Member)
10. Ms. Florence H. Rabha, Head, Dept. of Electronic Media & Anchoring, RSCOM (Member)
11. Dr. Aniruddha Deka, Asst. Prof. & HoD, CSE & Coordinator, IT (Member)
12. Dr. Susmita Dey, Asst. Prof. & Coordinator, Dept. of Zoology, RSLSC (Member)
13. Dr. Samuel L. Chuaungo, Asst. Prof. & Coordinator, Dept. of Sociology, RSHSS (Member)
14. Dr. Ranjan Dutta Kalita, Asst. Prof & Coordinator, Biotechnology, RSBSC (Member)
15. Sri Sanjay Chhabra, Director, Kamakhya Foods Pvt.Ltd., Guwahati (Member)
16. Mr. Ankur Pansari, Member, GB, RGU (Member)
17. Sri R.S. Joshi, Former Chairman, FINER & Member, BoM, RGU (Member)
18. Sri. Anupam Deka, Director, Repose Foods Pvt. Ltd., Guwahati (Member)
19. Prof. (Dr.) H C Gautam, Senior Professor & Advisor, RSC (Member)
20. Prof. (Dr.) Swabera Islam, Professor, Dept. of Economics, RSHSS (Member)
21. Dr. Keme Das, Asst. Prof. & Coordinator, Dept. of Environmental Science, RSEES (Member)
22. Dr. Dhiraj Borkotoky, Asst. Prof. & Coordinator, Dept. of Political Science, RSHSS (Member)
23. Prof. (Dr.) Manoj Jain, Professor & Deputy Dean, RSB (Member)
24. Prof. Subhashis Debnath, Professor & i/c Principal, RSP (Member)
25. Dr. Susmita Hazarika, Asst. Prof. & Coordinator, Dept. of History, RSHSS (Member)
26. Dr. Pronami Bhattacharyya, Asst. Prof., Dept. of English, RSL (Member)
27. Dr. Arpee Saikia, Asst. Prof., RSB and Coordinator, Behavioural Science (Member)
28. Ar. Siddharth Deb, Professor & Coordinator, RSA (Member)

#### Special Invitee Present (without any order):

1. Prof. (Dr.) M.K. Chaudhuri, Chief Advisor, RGU
2. Dr. Devika Phukan, Associate Professor & Dy. Dean, RSAPS
3. Dr. Sudip Chakraborty, Asst. Prof. & Dy. Dean i/c, RSC
4. Dr. J. Boro, Coordinator, Asst. Prof., Dept. of Psychology, RSBAS
5. Dr. Biswajit Sarma, Asst. Prof & HoD, Dept. of Chemistry, RSAPS



# The Assam Royal Global University

## Ninth Meeting of the Academic Council

11<sup>th</sup> January 2022

6. Prof. (Dr.) Sheila Bora, Hy. Advisor, RSHSS
7. Dr. Sujata Deb, Asst. Prof. & HoD, Dept. of Physics, RSAPS
8. Prof. (Dr.) Dandadhar Borah, Professor, Dept. of Botany, RSLSC
9. Prof. (Dr.) Mina Ram Nath, Professor, Dept. of Botany, RSLSC
10. Dr. Anushree Baruah, Asst. Prof. & Coordinator, Dept. of Botany, RSLSC
11. Dr. Birson Ingti, Asst. Prof. & Coordinator, Dept. of Microbiology, RSBSC
12. Dr. Sthiti Porna Dutta, Asst. Prof. & Coordinator, Dept. of Biochemistry, RSBSC
13. Prof. (Dr.) Pijush Kanti Dhar, Professor, Dept. of Physics, RSAPS
14. Dr. Kamal Debnath, Asst. Prof. & HoD, Deptt. of Mathematics, RSAPS
15. Ar. Gautam Sarma, Professor (Design Chair) and Dean, Student Welfare, RSA
16. Dr. Arnab Sarma, Professor & HoD, Dept. of Civil Engineering, RSET
17. Mr. Rishikesh Duara, Asst. Prof. & Coordinator, Dept. of Civil Engineering, RSET
18. Dr. HIRAK Ranjan Das, Asst. Prof. & HOD, Dept. of Mechanical Engineering, RSET
19. Dr. Mousumi Deka, Asst. Prof. & Coordinator, RSFA
20. Mr. Santosh Kumar Anand, Asst. Prof. & Asst. Controller of Examination
21. Ms. Durba Dutta, Asst. Prof. & Coordinator, Dept. of Economics, RSHSS
22. Dr. Meenu Sharma, Associate Prof. & Coordinator, Dept. of Public administration, RSHSS
23. Dr. Priyanka Patowari, Asst. Prof. & Coordinator, Deptt. of Social Work, RSHSS
24. Dr. Payel Chaudhury, Asst. Prof. & Coordinator, RSB
25. Ms. Banani Das Hazarika, Asst. Prof. & Dy. Dean, Student Welfare
26. Mr Indrajit Dutta, Asst. Prof. & Coordinator, RSHM
27. Dr. Rupesh Kumar, Asst. Prof. & Coordinator, MLT Department, RSMAS
28. Mr. Yudhajit Dey, Asst. Prof. & Coordinator, Dept. of Civil Engineering, RSET
29. Dr. Bipul Nath, Associate Professor, RSP
30. Ms. Y Renubala Devi, Associate Professor, RSN
31. Dr. Rumi Ahmed, Asst. Prof. & Coordinator, RSLA
32. Dr. Israfil Hussain, Asst. Prof. & HoD, Deptt. of Electrical Engineering, RSET
33. Mr. Srawan Goenka, Asst. Prof. & Coordinator, RSC

### Leave of Absence:

1. Ms. Sikha M. Pansari, Member, GB, RGU
2. Prof. (Dr.) P.J.Mahanta, Professor & i/c Dean, RSHSS
3. Ms. Lopa Das, Associate Prof. & Coordinator, RSMAS

### PROCEEDINGS OF THE MEETING

Prof. (Dr.) S.P. Singh, Vice-Chancellor, RGU presided over the meeting and called the House to order.

#### 9.1. Agenda: Welcoming the members & special invitees of the Academic Council

The meeting commenced with a formal welcome address by Prof. (Dr.) S.P. Singh, Vice-Chancellor, RGU to all members and special invitee. He further extended a warm welcome to the two new members of the Academic Council, Sri Sanjay Chhabra, Director, Kamakhya Foods Pvt. Ltd, Guwahati and Sri Anupam Deka, Director, Repose Foods Pvt Ltd, Guwahati who have been nominated by Hon'ble Chancellor as members for a tenure of two years. Prof. Singh requested Dr. Diganta Munshi Registrar, RGU and Mr.





# The Assam Royal Global University

## Ninth Meeting of the Academic Council

11<sup>th</sup> January 2022

Ankur Pansari, Executive Vice President, RGU to felicitate Mr. Chhabra and Mr. Deka respectively with a traditional gamucha. He further informed the House about receiving Leave of Absence from Ms. Sikha M Pansari, Prof. (Dr.) P J Mahanta and Ms. Lopa Das.

### 9.2. Confirmation of the Agenda

**Deliberation:** Dr. Diganta Munshi, Registrar, RGU informed the members present that the agenda was mailed to all members, prior to the meeting and a hard copy has been placed in respective kits of the members attending the meeting. Since, no suggestions/modifications have been received, the agenda is considered to be confirmed/accepted.

**Resolution:** The agenda was confirmed and accepted by the Council (Annexure A).

### 9.3 Agenda: Ratifying the minutes of the previous Academic Council meeting & Action Taken Report

**Deliberations:** The Minutes of the 8<sup>th</sup> Academic Council meeting, held on 2<sup>nd</sup> August 2021, was mailed to all the members in advance and a hard copy of the same was placed in respective kits of the members present. Major resolutions passed in the last Academic Council meeting, along with the Action Taken Report was read out by the Registrar.

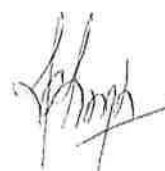
**Resolutions:** The Council ratified the minutes of its last meeting along with the Action Taken Report (Annexed as B & C respectively)

### 9.4.i) Agenda: To discuss & approve minor changes in course structure (if any)/detailed syllabi of all existing courses/programmes, implemented after last Academic Council meeting

**Deliberations:** Prof. (Dr.) A K Buragohain, Chairperson Academic informed the members present that there were few minor changes in the existing syllabi of different courses/programmes which need approval of the council. He also shared with the members that one of the four major papers for the Ph.D course work relates to the discipline specific courses and thus these discipline specific courses relating to the particular departments (viz. Departments of Political Science, Department of Public Administration, Department of Social Work and Department of Sociology) have been placed for approval by the members (Annexure D)

Points further discussed/suggested:

- Prof. (Dr.) M.K.Chaudhuri suggested to share the printed syllabus in the form of a booklet and binded up for records in respective department.
- Prof. (Dr.) S P Singh
  - advised all Deans and Departmental Heads that Board of Studies (BoS) should be done in such a manner that all the requirements of NAAC are taken care of. Further, the BoS should enlist points needed for NAAC and specify that all requirements are accomplished while preparing the syllabus. He also suggested that the syllabus should be internally reviewed once before placing in the BoS.



# The Assam Royal Global University

## Ninth Meeting of the Academic Council

11<sup>th</sup> January 2022

- o further added that based on the requirements of the National Education Policy, the University should emphasize on having external academic resources which may be in the form of visiting faculty through the digital platform whereby 20-30% of the curriculum is covered by them.
- o advised Prof. Alak K. Buragohain to compile a report to analyse the status of digitization in teaching for every department through sources like NPTEL, SWAYAM etc.
- Prof. K K Baruah suggested that there should be a proper timeline for conducting BoS meetings for updating the external members as well as for holding discussions with internal members regarding necessary modifications in the syllabus. Prof. Singh acknowledged the suggestion put forth and shared that BoS meetings should be held every year in the month of April and all internal meetings should be held prior to the BoS.

**Resolution:** After in-depth deliberation, the Council approved the minor changes in course structure (if any)/detailed syllabi of all existing courses/programmes, implemented after last Academic Council meeting (Annexure D) along with one of the four major papers for the Ph.D course work relating to the discipline specific courses of the particular departments mentioned (viz. Departments of Political Science, Department of Public Administration, Department of Social Work and Department of Sociology) and further resolved that

- i) the syllabus copies be kept in printed format in form of a booklet for records in respective departments.
- ii) all the requirements of NAAC should be fulfilled at the time of conducting the BoS.
- iii) a report may be compiled by Chairperson – Academic to analyse the status of digitization in teaching for every department through sources like NPTEL, SWAYAM etc.

### 9.4.ii) Agenda: To discuss and approve rules drafted by Medal Committee for conferring medals to Rank Holders of the University

**Deliberations:** Ms. Banani Das Hazarika presented the rules drafted by the Medal Committee for conferring medals to Rank Holders of the University during the First Convocation of the University for approval by the council members (Annexure E)

Ms. Banani Das Hazarika informed the members present that the names of the students to be awarded medals for the non-academic categories are yet to be finalized. To this Prof. (Dr.) M K Chaudhuri added that all the names have to be approved by the Academic Council first and thus a special meeting with the same agenda point may be conducted prior to the First Convocation for formally approving the names of the medalist under the non-academic category. Hon'ble Vice Chancellor acknowledged the suggestion put forth and added that the approval shall be taken once the names are finalized in a special meeting either through online or offline mode.

**Resolution:** The Council approved the rules drafted by Medal Committee for conferring medals to Rank Holders of the University (Annexure E) and further resolved that a special meeting (online or offline) may be conducted prior to the First Convocation of the University to take approval of the names of the medalists under the non-academic category.



# The Assam Royal Global University

## Ninth Meeting of the Academic Council

11<sup>th</sup> January 2022

### 9.4.iii) Agenda: To discuss and approve the text and format of the degree, diploma etc.

**Deliberations:** Ms. Banani Das Hazarika presented samples of the text and format of the degree, diploma etc. for the First Convocation of the University for approval by the council members (Annexure F).

**Resolution:** The Council approved the text and format of the degree, diploma etc. for the First Convocation of the University (Annexure F).

### 9.5 i) Agenda: To place for concurrence the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting

**Deliberations:** Ms. Banani Das Hazarika presented before the Council members the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting, for its concurrence (Annexure G).

**Resolutions:** The Council accorded its concurrence to the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting, (Annexure G)

### 9.5 ii) Agenda: To place the important decisions taken by University Research Council (URC) since last Academic Council meeting for concurrence

**Deliberations:** Ms. Banani Das Hazarika presented the important decisions taken by University Research Council (URC) since last Academic Council meeting (Annexure H).

**Resolutions:** The Council accorded its concurrence to the important decisions taken by University Research Council (URC) since last Academic Council meeting (Annexure H)

### 9.6 i) Agenda: To recommend the list of awardees for award of degrees/diplomas in the First Convocation, scheduled on 28 January 2022

**Deliberations:** Ms. Banani Das Hazarika presented the list of awardees for award of degrees/diplomas in the First Convocation, scheduled on 28 January 2022\_(Annexure I).

**Resolutions:** The Council recommended the list of awardees for award of degrees/diplomas in the First Convocation, scheduled on 28 January 2022\_(Annexure I).

### 9.6 ii) Agenda: To recommend the list of Rank Holders to be conferred Gold and Silver Medals during the First Convocation

**Deliberations:** Ms. Banani Das Hazarika presented the list of Rank Holders to be conferred Gold and Silver Medals during the First Convocation of the University (Annexure J).

**Resolutions:** The Council recommended the list of Rank Holders to be conferred Gold and Silver Medals during the First Convocation of the University (Annexure J).



# The Assam Royal Global University

## Ninth Meeting of the Academic Council

11<sup>th</sup> January 2022

### 9.7 i) Agenda: To apprise about status of research activities since the last Academic Council meeting

**Deliberations:** Prof. A. K. Buragohain apprised the status of research activities since the last Academic Council meeting of each school/department. (Annexure K)

### 9.7 ii) Agenda: To apprise about Major activities undertaken since last Academic Council Meeting

**Deliberations:** Ms. Pahi Bhagawati presented the activity report about the major activities undertaken since the last Academic Council Meeting (Annexure L). Prof. (Dr.) A K Buragohain, Chairperson- Academic appreciated Hon'ble Vice Chancellor and his team for hosting three national level sports events held under the aegis of Association of Indian Universities (AIU) in the University campus.

### 9.7 iii) Agenda: To apprise about MoUs/Tie-ups

**Deliberation:** Ms. Pahi Bhagawati gave a brief presentation on the MoUs signed by the University since the last Academic Council meeting. (Annexure M)

### 9.8 Agenda: Any other matter with the permission of the Chair

#### **Sri R S Joshi:**

- shared that he was proud to be a part of the academic council amidst stalwarts in the field of education as well as industries. He was very positive that inclusion of Sri Deka and Sri Chhabra into the council would add a lot of value and will immensely benefit the University. Prof. (Dr.) S P Singh acknowledged the contributions of Sri Joshi towards the University through his valuable feedback, ideas and support from the days of its inception.
- enquired if there could be an institutional mechanism to develop business clusters with the support of the University, whereby interested people may be infused with ideas to initiate work on their start-ups. Prof. S P Singh acknowledged the suggestion put forth and shared that some amount of work in this area is already being done through the RGU-Institution's Innovation Council under MoE, Govt. of India.

**Sri Anupam Deka** appreciated the team of The Assam Royal Global University and added that the University has produced excellent students who have been guided well by the faculty members. He added that he will try his level best to add value to the system. Sri Deka further suggested that the meetings should be held to the point and documents should be shared prior to the meeting through e mail to shorten the meeting duration. Prof. (Dr.) S P Singh requested all faculty members to visit SRD Group at Mangaldoi.

#### **Sri Sanjay Chhabra:**

- thanked Hon'ble Vice Chancellor for inviting him to be a part of the Academic Council Meeting. He added that he was really very impressed by the way the meeting was conducted and to witness the achievements of the University in the last few months.



# The Assam Royal Global University

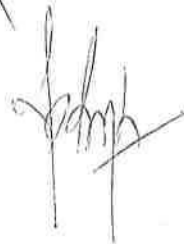
## Ninth Meeting of the Academic Council

11<sup>th</sup> January 2022

- shared that he would have been more content if the University could have had a greater number of consultancies, innovations and patents which would help create more entrepreneurs in the region. Prof. (Dr.) M K Chaudhuri briefed the new members that the students of the University have come up with few practical projects, which included development of a drone, battery operated car, mushroom cultivation etc.
- suggested that the University should train students on road safety and traffic rules. Hon'ble Vice-Chancellor acknowledged the suggestion and added that seminars etc. are conducted to train students on the mentioned areas, though no regular course have been developed on the same. However, he added that courses on Behavioral Science and Communicative English are being run at the University for students across all departments.

**9.9 Agenda: Vote of Thanks:** The meeting concluded with a vote of thanks to the Chair.

**Minutes prepared by-** Ms. Pahi Bhagawati



A handwritten signature in black ink, appearing to be 'Pahi Bhagawati', is written below the text. A thin black line points from the signature back up to the text 'Minutes prepared by- Ms. Pahi Bhagawati'.



THE ASSAM

ROYAL GLOBAL UNIVERSITY

## 9<sup>th</sup> ACADEMIC COUNCIL MEETING

11<sup>th</sup> January 2022; 11:00 AM

### Agenda Points

- 9.1 Welcoming the members & special invitees of the Academic Council.
- 9.2 Confirmation of Agenda
- 9.3 Ratifying the minutes of the previous Academic Council meeting and Action Taken Report.
- 9.4 To discuss and approve –
  - i) minor changes in course structure (if any)/detailed syllabi of all existing courses/programmes, implemented after last Academic Council meeting
  - ii) Rules drafted by Medal Committee for conferring medals to Rank Holders of the University.
  - iii) the text and format of the degree, diploma etc.
- 9.5 To place for concurrence –
  - i) the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting.
  - ii) the important decisions taken by University Research Council (URC) since last Academic Council meeting.
- 9.6 To recommend the list of
  - i) awardees for award of degrees/diplomas in the First Convocation, scheduled on 28 January 2022.
  - ii) Rank Holders to be conferred Gold and Silver Medals during the First Convocation
- 9.7 To apprise about –
  - i) Status of research activities since the last Academic Council meeting
  - ii) Major activities undertaken since last Academic Council Meeting.
  - iii) MoUs/tie-ups
- 9.8 Any other matter with the permission of the Chair.
- 9.9 Vote of Thanks.

# The Assam Royal Global University

## Tenth Meeting of the Academic Council

10<sup>th</sup> August 2022

### Minutes of the Meeting

Start time: 11:00 AM

Venue: D' Royal Conferencia, A Block

#### Members Present (without any order):

1. Prof. (Dr.) S P Singh (Chairperson)  
Vice Chancellor, The Assam Royal Global University
2. Dr. Diganta Munshi, (Member-Secretary)  
Registrar, The Assam Royal Global University
3. Mr. Ankur Pansari, Member, GB, RGU (Member)
4. Prof. (Dr.) Alak Kumar Buragohain, Chairperson – Academic (Member)
5. Prof. (Dr.) Anuradha Devi, Professor & Dean, RSAPS (Member)
6. Prof. (Dr.) Kaberi Saikia, Professor & Principal, RSN (Member)
7. Prof. (Dr.) H C Gautam, Senior Professor & Advisor, RSC (Member)
8. Prof. (Dr.) P.J.Mahanta, Professor & i/c Dean, RSHSS (Member)
9. Prof. (Dr.) Soumitra Sen, Professor & Dean i/c, RSHM & RSTTM (Member)
10. Prof. (Dr.) Hiren Nath, Associate Professor & Head/Principal, RSLA (Member)
1. Prof. (Dr.) Swabera Islam, Professor, Dept. of Economics, RSHSS (Member)
2. Prof. (Dr.) Subhashis Debnath, Principal & i/c Dean, RSP (Member)
3. Ms. Florence H. Rabha, Head, Dept. of Electronic Media & Anchoring, RSCOM (Member)
4. Dr. Samuel L. Chuaungo, Asst. Prof. & Coordinator, Dept. of Sociology, RSHSS (Member)
5. Dr. Ranjan Dutta Kalita, Associate Professor & Coordinator, RSBSC (Member)
6. Sri Sanjay Chhabra, Director, Kamakhya Foods Pvt.Ltd., Guwahati (Member)
7. Sri R.S. Joshi, Former Chairman, FINER & Member, BoM, RGU (Member)
8. Sri. Anupam Deka, Director, Repose Foods Pvt. Ltd., Guwahati (Member)
9. Dr. Susmita Hazarika, Associate Prof. & Coordinator, Dept. of History, RSHSS (Member)
10. Ms. Lopa Das, Associate Prof. & Coordinator, RSMAS (Member)
11. Dr. Dhiraj Borkotoky, Asst. Prof. & Coordinator, Dept. of Political Science, RSHSS (Member)

#### Special Invitee Present (without any order):

1. Prof. (Dr.) M.K. Chaudhuri, Chief Advisor, RGU
2. Prof. D C Nath, Professor Emeritus, RSAPS
3. Prof.(Dr.) Ankur Ganguly, Dean (Academics), i/c Dean, RSET
4. Prof. (Dr.) Atanu Bhattacharjee, Professor, RSP
5. Prof. (Dr.) Krishna Baruah, Professor, RSL
6. Ms. Angira Mimani, Former Registrar, RGU
7. Prof.(Dr.) Anupam Chatterjee, Dean , RSBSC
8. Prof.(Dr.) Nikhil Kr. Chrungoo, Dean, RSLSC
9. Prof. (Dr.) Vijaylakshmi Brara, Professor, Dept. of Sociology, RSHSS
10. Dr. Sudip Chakraborty, Asst. Prof. & Dy. Dean i/c, RSC
11. Dr. J. Boro, Asst. Prof., & Coordinator, Dept. of Psychology, RSBAS
12. Prof. (Dr.) Sheila Bora, Hy. Advisor, RSHSS
13. Dr. Sujata Deb, Associate Prof. & HoD, Dept. of Physics, RSAPS
14. Prof. (Dr.) Dandadhar Borah, Professor, Dept. of Botany, RSLSC



# The Assam Royal Global University

## Tenth Meeting of the Academic Council

10<sup>th</sup> August 2022

15. Prof. (Dr.) Mina Ram Nath, Professor, Dept. of Botany, RSLSC
16. Prof. (Dr.) Sarangi Ranjan Patgiri, Professor, RSBSC
17. Dr. Birson Ingti, Asst. Prof. & Coordinator, Dept. of Microbiology, RSBSC
18. Prof. (Dr.) Arnab Sarma, Professor & HoD, Dept. of Civil Engineering, RSET
19. Dr. Mousumi Deka, Asst. Prof. & Coordinator, RSFA
20. Mr. Santosh Kumar Anand, Asst. Prof., RSB & Asst. Controller of Examination
21. Dr. Rahul Nandi, Asst. Prof., RSB & i/c Dy. Controller of Examination
22. Dr. Meenu Sharma, Associate Prof. & Coordinator, Dept. of Public administration, RSHSS
23. Dr. Payel Chaudhury, Asst. Prof. & Coordinator, RSB
24. Ms. Banani Das Hazarika, Asst. Prof. & Dy. Dean, Student Welfare
25. Mr. Indrajit Dutta, Asst. Prof. & Coordinator, RSHM
26. Prof. (Dr.) Bipul Nath, Professor & Coordinator, RSP
27. Ms. Y Renubala Devi, Associate Professor, RSN
28. Dr. Israfil Hussain, Asst. Prof. & HoD, Deptt. of Electrical Engineering, RSET
29. Dr. Nisha Amol Chavhan, Asst. Prof. & Coordinator, RSLA
30. Mr. Jugal Kishore Bhattacharyya, Asst. Prof., Dept. of Economics, RSHSS & Coordinator, AECC/AEEC/GE courses

### Leave of Absence (without any order):

1. Ms. Sikha M. Pansari, Member, GB, RGU
2. Prof. (Dr.) K.K. Baruah, Professor & Dean, RSLSC, RSBSC, RSEES
3. Dr. Baishalee Rajkhowa, Associate Prof. & Coordinator, RSL
4. Prof. (Dr.) Manoj Jain, Professor & Deputy Dean, RSB
5. Dr. Susmita Dey, Associate Prof. & Coordinator, Dept. of Zoology, RSLSC
6. Dr. Pronami Bhattacharyya, Asst. Prof., Dept. of English, RSL
7. Dr. Keemee Das, Asst. Prof. & Coordinator, Dept. of Environmental Science, RSEES
8. Dr. Arpee Saikia, Asst. Prof., RSB and Coordinator, Behavioural Science
9. Dr. Aniruddha Deka, Associate Prof. & HoD, CSE & Coordinator, IT

### PROCEEDINGS OF THE MEETING

Prof. (Dr.) S.P. Singh, Vice-Chancellor, RGU presided over the meeting and called the House to order.

#### 10.1. Agenda: Welcoming the members & special invitees of the Academic Council

The meeting commenced with a formal welcome address by Prof. (Dr.) S.P. Singh, Vice-Chancellor, RGU to all members and special invitees. He further extended a warm welcome to the senior members of the University who were attending the meeting for the first time. Prof. Singh shared with the members about the unfortunate demise of Ar. Prof. Gautam Sarma and mentioned about his sincere contribution to the Council and University at large. He requested all members to stand and maintain a minute's silence in honor of the departed soul. He further informed the House about receiving Leave of Absence from Prof. (Dr.) K K Baruah, Prof. (Dr.) Manoj Jain, Dr. Baishalee Rajkhowa, Dr. Susmita Dey, Ms. Sikha M Pansari, Dr. Pronami Bhattacharyya, Dr. Keemee Das, Dr. Aniruddha Deka and Dr. Arpee Saikia





# The Assam Royal Global University

## Tenth Meeting of the Academic Council

10<sup>th</sup> August 2022

### 10.2. Confirmation of the Agenda

**Deliberation:** Dr. Diganta Munshi, Registrar, RGU informed the members present that the agenda was mailed to all members, prior to the meeting and a hard copy has been placed in respective kits of the members attending the meeting. Since, no suggestions/modifications have been received, the agenda is considered to be confirmed/accepted.

**Resolution:** The agenda was confirmed and accepted by the Council (Annexure A).

### 10.3 Agenda: Ratifying the minutes of the previous Academic Council meeting & Action Taken Report

**Deliberations:** The Minutes of the 9<sup>th</sup> Academic Council meeting, held on 11th January 2022, was e-mailed to all the members in advance and a hard copy of the same was placed in respective kits of the members present. Major resolutions passed in the last Academic Council meeting, along with the Action Taken Report was read out by the Registrar.

**Resolutions:** The Council ratified the minutes of its last meeting along with the Action Taken Report (Annexed as B & C respectively)

### 10.4.i) Agenda: To discuss & approve the Academic Calendar of the University for the Academic Year 2022-23

**Deliberations:** The Registrar presented the Academic Calendar of the University for the Academic Year 2022-23 (Annexure D) for approval by the Council.

Points further discussed/suggested:

- Hon'ble Vice Chancellor informed the members present that the Academic Calendar have been prepared as per the UGC guidelines and accommodates a total of ninety (90) working days for each semester. He further added that the specific dates for Consensio (Annual Fest of the University) as well as the cultural week/sports week has not been mentioned in the academic calendar of 2022-23 and shall be notified as and when finalised. However, from the next year the same may be incorporated with tentative dates in the academic calendar.
- Sri. R S Joshi enquired about May Day celebration and suggested that there may be some kind of programs to increase the productivity of employees. Prof. (Dr.) S P Singh acknowledged the suggestion and shared that the existing celebration pattern may be reviewed to incorporate the idea put forth.
- Prof. (Dr.) M.K. Chaudhuri suggested that the duration of examinations may be curtailed and finished within 10 days including Saturdays. Hon'ble Vice Chancellor acknowledged the suggestion and asked all the Head of the Departments to share their views regarding the matter. The HODs and senior faculty members including the examination cell agreed to try to complete the examinations in 10-12 days and will motivate their students accordingly.
- At the beginning of any semester, the syllabi, the examination pattern as well as details about examinations may be intimated to the students. Hon'ble Vice Chancellor acknowledged the same and shared that students must be informed about the examination schedule during the orientation and re-orientation program to avoid any kind of miscommunication with students.
- If the dates of Convocation 2022 to be held in November can be included in the Academic Calendar. Hon'ble Vice-Chancellor acknowledged the point and informed the Council that it may



# The Assam Royal Global University

## Tenth Meeting of the Academic Council

10<sup>th</sup> August 2022

be included from the next academic calendar since for 2022-2023, the final dates have not yet been finalised.

**Resolution:** After in-depth deliberation, the Council approved the Academic Calendar of the University for the Academic Year 2022-23 (Annexed as D) and further resolved to curtail the examination days and complete the examinations in maximum 10-12 days, including Saturdays.

**10.4.ii) Agenda: To discuss and approve modifications in existing course structure and detailed syllabi of all existing courses/ programmes (if any) as recommended by respective Board of Studies/based on NEP**

**Deliberations:** Prof. (Dr.) A K Buragohain, Chairperson Academic informed the council that w.r.t the existing syllabi for the various programmes, the Board of Studies have been conducted in all the departments and their recommendations have been received and except for 1-2 department, every department had done some amount of change in the syllabi. (Annexure E)

Points further discussed/suggested:

- Prof.(Dr.) M K Chaudhuri shared that the suggestions as put forth have not yet been found to be incorporated in terms of the syllabi of all departments. Prof. (Dr.) A K Buragohain added that senior faculty members of the University should be consulted by all the Departments while preparing the syllabi in addition to the BoS so that the quality of the syllabi is up to the mark.
- Prof. Nikhil Chrungoo shared that a protocol should be followed in terms of preparing the syllabi, that it should be shared by the faculty to the Head of Department and further to the Dean and then to the BoS.
- Prof. (Dr.) S P Singh added that since the syllabi was not found to be as expected, henceforth the syllabi shall first be prepared by the HoD of the Department and Dean of School and then will be forwarded to an expert committee in a colloquium. The expert committee shall have professionals from industry/ academia along with senior faculty members from the University which will then be forwarded to the BoS for discussion and approval as per requirements of the First Statutes. He further added that the syllabi for all courses/programmes for the current year is not approved in this meeting and will be forwarded to a committee or colloquium for checking that the syllabus is aligned as per latest requirements of NEP. The same, if endorsed, may be approved by Vice-Chancellor for current year. Further the syllabus will be put up in the next BoS and thereafter in Academic Council for ex-post facto ratification.

**Resolution:** After in depth deliberation, it was resolved that the approval of syllabi for all existing courses/ programmes be put on hold and the modified version with latest requirements/based on NEP be submitted again within the next four days to the Vice-Chancellor for approval. It was further resolved that the syllabus after approval by the Vice-Chancellor will be put up in next BoS and subsequently in next Academic Council for ex-post ratification/approval.

**10.4.iii) Agenda: To discuss and approve course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2022-23**

**Deliberations:** Hon'ble Vice Chancellor informed the members present that the course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2022-23 will also be passed through the same committee. The same, if endorsed, may be approved by Vice-Chancellor for current year. Further the syllabus will be put up in the next BoS and thereafter in Academic Council for ex-post facto ratification. (Annexure F)

**Resolution:** The approval on the agenda point was deferred and it was resolved that the approval of syllabi of new courses, proposed to be launched from AY 2022-23 be submitted again within the next four



# The Assam Royal Global University

## Tenth Meeting of the Academic Council

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days to the Vice-Chancellor for approval. The syllabus, after approval by the Vice-Chancellor will be put up in next BoS and subsequently in next Academic Council for ex-post ratification/approval.

**10.4 iv) Agenda: To discuss and approve modification in subsection "b" of section 22.10, Part VIII of Ordinance no 6 of the First Ordinance regarding chances given to the students to improve their score in repeat paper/s**

**Deliberations:** Dr. Diganta Munshi, Registrar, presented before the Council members the modification in subsection "b" of section 22.10, Part VIII of Ordinance no 6 of the First Ordinance regarding chances given to the students to improve their score in repeat paper/s (Annexure G)

**Resolutions:** The Council approved the modification in subsection "b" of section 22.10, Part VIII of Ordinance no 6 of the First Ordinance regarding chances given to the students to improve their score in repeat paper/s. (Annexure G) and the same was further recommended to be put up to Board of Management, so that the required modification may be incorporated in the First Ordinance of the University.

**10.5 i) Agenda: To place the important decisions taken w.r.t Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting for concurrence**

**Deliberations:** Dr. Rahul Nandi presented the important decisions taken by Examination Committee since the last Academic Council meeting for concurrence (Annexure H).

**Resolutions:** The Council accorded its concurrence to the important decisions taken by Examination Committee since the last Academic Council meeting (Annexure H)

**10.5 ii) Agenda: To place the important decisions taken by University Research Council (URC) since last Academic Council meeting for concurrence**

**Deliberations:** Dr. Rahul Nandi presented the important decisions taken by University Research Council (URC) since last Academic Council meeting (Annexure I).

**Resolutions:** The Council accorded its concurrence to the important decisions taken by University Research Council since the last Academic Council meeting for concurrence (Annexure I)

**10.6 i) Agenda: To apprise about status of research activities since the last Academic Council meeting**

**Deliberations:** Prof. (Dr.) A. K. Buragohain apprised the status of research activities since the last Academic Council meeting of each school/department (Annexure J)

**10.6 ii) Agenda: To apprise about Major activities undertaken since last Academic Council Meeting**

**Deliberations:** Ms. Pahi Bhagawati presented the activity report about the major activities undertaken since the last Academic Council Meeting, which was appreciated by all (Annexure K).

**10.6 iii) Agenda: To apprise about MoUs/Tie-ups**

**Deliberation:** Ms. Pahi Bhagawati gave a brief presentation on the MoUs signed by the University since the last Academic Council meeting. (Annexure L)



# The Assam Royal Global University

## Tenth Meeting of the Academic Council

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### 10.7 Agenda: Any other matter with the permission of the Chair

Mr. R.S. Joshi shared that any disconnect with the students must be given priority and all-important decisions taken during appropriate meetings concerning the students may be communicated to them without fail. To this, Hon'ble Vice-Chancellor replied that the University organizes rigorous orientation and re-orientation programmes for students where every necessary information is shared and explained to students. Further, emails/messages are also sent to the students for information sharing.

Prof. (Dr.) Krishna Barua shared that the Council members should get an opportunity to go through the syllabus before approving it, since the syllabus approval is the important agenda of the Academic Council Meeting. Prof. (Dr.) D. C. Nath suggested that the syllabus may be shared with the members of the Academic Council prior to the meeting. Hon'ble Vice Chancellor acknowledged the suggestion and informed the office of the Registrar and Chairperson Academic to share the syllabi atleast a week prior to the meeting with all members and special invites through email.

**Resolution:** The Council resolved that -

- i) any decision related to students be intimated to office of Dean, Student Welfare so that the same must be communicated to the students through proper mode (email, website etc.) and be included in the all orientation / reorientation programmes.
- ii) the syllabi be shared with all the Academic Council members and other special invitees at least a week prior to the scheduled meeting.

**10.8 Agenda: Vote of Thanks:** The meeting concluded with a vote of thanks to the Chair.

**Minutes prepared by-** Ms. Pahi Bhagawati and Ms. Dipamani Choudhury



# The Assam Royal Global University

## Tenth Meeting of the Academic Council

10<sup>th</sup> August 2022

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**Resolution:** It was resolved that the syllabi be shared with all the Academic Council members and other special invitees at least a week prior to the scheduled meeting.

**10.8 Agenda: Vote of Thanks:** The meeting concluded with a vote of thanks to the Chair.

**Minutes prepared by-** Ms. Pahi Bhagawati and Ms. Dipamani Choudhury



THE ASSAM

ROYAL GLOBAL UNIVERSITY

## 10<sup>th</sup> ACADEMIC COUNCIL MEETING

10<sup>th</sup> August 2022; 11:00 AM

### Agenda Points

- 10.1 Welcoming the members & special invitees of the Academic Council.
- 10.2 Confirmation of Agenda
- 10.3 Ratifying the minutes of the previous Academic Council meeting and Action Taken Report.
- 10.4 To discuss and approve –
  - i) the Academic Calendar of the University for the Academic Year 2022-23
  - ii) modifications in existing course structure and detailed syllabi of all existing courses/programmes (if any) as recommended by respective Board of Studies/based on NEP
  - iii) course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2022-23
  - iv) modification in subsection 'b' of section 22.10, Part VIII of Ordinance no 6 of the First Ordinance regarding chances given to the students to improve their score in repeat paper/s.
- 10.5 To place for concurrence –
  - i) the important decisions taken w.r.t. Examinations, along with other decisions taken by the Examination Committee, since last Academic Council meeting.
  - ii) the important decisions taken by University Research Council (URC) since last Academic Council meeting.
- 10.6 To apprise about –
  - i) Status of research activities since the last Academic Council meeting
  - ii) Major activities undertaken since last Academic Council Meeting.
  - iii) MoUs/tie-ups
- 10.7 Any other matter with the permission of the Chair.
- 10.8 Vote of Thanks.

10<sup>th</sup> ACADEMIC COUNCIL  
MEETING

AGENDA 10.4(ii)



*A. H. ...*  
09.08.22



# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

SCHOOL: RSAPS

DEPARTMENT : CHEMISTRY

- 1) Few new Laboratory experiments have been included in the B.Sc. 2nd sem Organic Chemistry Lab.
  - 2) (Unit III) **Rearrangement reactions** of Organic Chemistry II (CHY012C502) of M.Sc. 3rd Semester theory paper replaced with **Heterocyclic Chemistry**.
  - 3) Few new Laboratory experiments have been included in the M.Sc. 1st sem Inorganic Chemistry Lab M.Sc. 2nd sem Organic Chemistry Lab and M.Sc. 3rd sem Physical Chemistry Lab
  - 4) One new paper, **Literature Survey** (CHY014D331), has been included as Discipline Specific Elective (DSE) paper in M.Sc. 3rd sem. This paper is of 4 credits.
-



# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

**SCHOOL: RSAPS**

**DEPARTMENT : PHYSICS**

## **In UG LEVEL**

In B.Sc. 4<sup>th</sup> Sem ; Paper: Mathematical Physics-IV;

**Addition of new topics:** Module: 1 Gaus Quadrature formula: 2-point formula, 3 point formula, Simpsons' 3/8 rule and their applications, Dependence of different integral formula on no. of intervals 'n'.

Module 4: Ordinary differential equation, Runge-kutta methods and their applications

## **In PG LEVEL**

M.Sc. 3<sup>rd</sup> Semester ; Paper: Statistical Mechanics; In Modul 1: Classical ideal gas in canonible assembly theory to be omitted.

M.Sc. 4<sup>th</sup> ; Paper: Non-Linear Optics and Laser Spectroscopy- I: In Module 4:

ULtrashort pulse propagation , equations, interpretations, intense field non linear optics, generation of 3<sup>rd</sup> and high optics are to be omitted.

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

**SCHOOL : RSAPS**

**DEPARTMENT : MATHS**

## **In UG LEVEL**

No blended mode in the 1st , 3rd and 6th semesters. In 2nd, 4th and 5th semesters, 25%-50% of some course/s will be in blended mode, subject to availability in MOOC/ SWAYAM/ Other online courses and after discussion with the faculty members.

The syllabus of 2nd year B.Sc. Mathematics and Computing was approved

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# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

SCHOOL: RSL

DEPARTMENT : ENGLISH

Final semester/ half of 5th semester or 15 days internship should be done to be followed by a report.

SCHOOL: RSN

DEPARTMENT : Nursing

Subject code and Academic Calendar (Semester wise) of the Nursing programme shall be as per INC.

SCHOOL: RSFT

DEPARTMENT : FASHION TECHNOLOGY

Introduced **UI UX (3 Credit)** paper in 6th semester of B. Des. (FD). Minor changes done without changing the overall course credit.

SCHOOL: DESIGN

DEPARTMENT : Communication Design

1) Name change w.r.t. subject and course

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

**SCHOOL: RSB**

**DEPARTMENT : MANAGEMENT**

- 1) Two GE paper-Basic Statistical Methods for Research (Even Semester) and Innovation Management (Odd Semester).
  - 2) MBA, specialization in Operational Management  
Syllabus content to be a part of the specialisation paper
    - a) Material Management & Inventory Control
    - b) TQM & Six Sigma for Business Excellence
    - c) Service Operation Management
    - d) Logistics & Transportation Management
    - e) Technology & Innovation Management
  - 3) For MOOC's programme, Specific contact hour should be mapped for elective papers with credit transfer.
  - 4) For NEP implementation, Skill Enhancement Courses surfaced
  - 5) For winter internship, experimentation with one batch can be done keeping in mind the availability of industry and semester academic requirement.
-

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

**SCHOOL: RSEA**

**DEPARTMENT: FINE ARTS**

- 1) 2 credit added to Project paper in 8th semester
  - 2) DSE papers, Digital Art- I and Digital Art -II combined to one paper Digital Art.
  - 3) Replaced DSE Paper "Installation Art" with "Internship (6 Credit) " in BFA 7th Semester.
  - 4) Merge " Installation Art" with " Conceptual Art (Core paper) in the 8th semester.
-

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

**SCHOOL: RSLA**

**DEPARTMENT : LAW AND ADMINISTRATION**

- 1) To introduce Internship from the start of the BA LL.B. Programme
  - 2) Reshuffling of papers without changing the overall course credit in BA LL.B. programme.
  - 3) Honours offered in Constitutional Law, Criminal Law, IPR law
  - 4) Certificate of Basic Law will be awarded on completion of 1-year of 5-year LL.B. Programme, subject to guideline issued by BCI (awaited)
  - 5) Minor modification done in the syllabus without any changes in the overall credits.
-

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

SCHOOL: RSLSC

DEPARTMENT : BOTANY

- 1) To include mandatory internship (Industry Oriented) in the 1st year with some credits (4-6 Credits) under NEP for UG programme.
- 2) To introduce Taxonomy as special paper

SCHOOL: RSLSC

DEPARTMENT : ZOOLOGY

- 1) Proposed Special papers namely Fish Biology, Ecology and Entomology, subject to availability of Faculty members.
  - 2) To include mandatory **internship** (Industry Oriented) in the 1st year with some credits (4-6 Credits)
-

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

SCHOOL: RSET

DEPARTMENT : Mechanical Engineering

- 1) Metrology & Instrumentation to be included as core paper in 8th semester
- 2) Revision of Syllabus of Fluid Mechanics Lab, incorporate experiment related to Wind Tunnel.
- 3) Revision of Syllabus of 1st & 2nd Semester Mathematics

SCHOOL: RSET

DEPARTMENT : CIVIL ENGINEERING

- 1) System Analysis" incorporated under Construction Engineering And Management Syllabus.
- 2) Shifting of Constitution of India from 3rd to 5th Semester without change in credit.
- 3) Revision of Syllabus of 1st & 2nd Semester Mathematics

SCHOOL: RSET

DEPARTMENT : COMPUTER SCIENCE

In B.Tech. CSE, Mathematics I, Mathematics II syllabus is slightly modified based on student feedback and new syllabus will be incorporated from this session.

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# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

SCHOOL: RSBAS DEPARTMENT : PSYCHOLOGY

- 1) Change in papers sequence done from 1st to 5th semester of . BA Psychology/ BA Applied Psychology
- 2) Theoretical and concepts based paper/s were given | 1st year and application based paper/s in the 2nd year.
- 3) Topics of Child Psychology and Psychological Disorders were changed.

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

SCHOOL: RSMAS

DEPARTMENT: Physiotherapy

1) To introduce **Microbiology paper** in BPT 3rd Semester and Community Medicine papers in both BPT 3rd and 4th semester.

SCHOOL: RSMAS

DEPARTMENT: MLT

- 1) Introduced **Pathology paper** in BMLT 1st Semester ,
- 2) **Microbiology** from 2nd to 6th semester,
- 3) **Haematology** in 3rd semester,
- 4) **Clinical pathology and blood banking paper** and **Histopathology paper** in 4th semester,
- 5) **Clinical Immunology, Hospital duty and patient care** in 5th semester,
- 6) **Cytopathology and clinical biochemistry** in 6th semester.

SCHOOL: RSMAS

DEPARTMENT: OPTOMETRY

- 
- 1) remove Environment and Ecology from 3rd semester and DSE paper in 5th-6th semester.
  - 2) Suggest DSE subjects - Vision Therapy. Eye Banking. Ocular Prosthesis. Low

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

**SCHOOL: RSHSS**

**DEPARTMENT : PUBLIC ADMINISTRATION**

To add -

- 1) In 1st semester - Administrative thinkers Pt. Nehru and S.V. B. Patel in core paper -1 , Features of Indian Administration in Core paper -4, Ministry of Corporate Affairs in DSE -2
  - 2) In 2nd semester - Project Management in DSE 2
  - 3) in 3rd semester - Joint Consultative Machinery, CAT in core paper 2, Structure of Rural Local Government in India in DSE paper 1, Depression in DSE paper 2, Ethics for parliamentarians in DSE paper 3
  - 4) -In 4th semester - Paris Agreement of 2015, SenDA in DSE 4
  - 5) In Ph.D. course work - National Environmental Policy 2006, Disaster Management Act of 2005 and 2009
-

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

**SCHOOL: RSHSS**

**DEPARTMENT : PUBLIC ADMINISTRATION**

1) In Integrated BSW-MSW, Replace PRA with field: added Processes in CD, Rights-based Approach, Under new paper named as Community Organization and Social Action includes, Social Action and Social Management

**SCHOOL: RSHSS**

**DEPARTMENT : HISTORY**

- 1) Approved Student's Internship Program in lieu of Minor Project in MA 3rd semester.
  - 2) MA 4<sup>th</sup> sem MAJOR PROJECT renamed as M.A. DISSERTATION
-

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

SCHOOL: RSHSS

DEPARTMENT : PUBLIC ADMINISTRATION

- 1) Inclusion of text books by Anthony Giddens, N, Jayaram.
- 2) Renaming of Sociological Perspectives I and II as India Sociological Perspectives I and II
- 3) 3) Bulkiness of the syllabus to be reduced by limiting the usage of concept name and not going into the details.
- 4) For PG programme , New DSE paper " **Sociology of South-East Asia**" introduced.
- 5) Skilled Development courses added in the syllabus , replacing core paper as per NEP

SCHOOL: RSHSS

DEPARTMENT : PUBLIC ADMINISTRATION

- 1) 14 days internship proposed in 4th Semester of UG programme in lieu of 1 sub-unit.
- 2) Replaced " Readings in western Political thought" with " Social Movement" and Political Thinkers by " Issues in Political Theory"
- 3) Major changes are done to include discipline like history, geography, sociology,

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

**SCHOOL: RSBSC**

**DEPARTMENT : FOOD TECHNOLOGY**

- 1) For approval of B.Sc. Food Technology of 5th & 6th Semester

**SCHOOL: RSBSC**

**DEPARTMENT : BIO CHEMISTRY**

- 1) DSE Paper " Advanced Cell Biology" of 6th semester was replaced with new paper " **Molecular Basis of Infectious Disease**"

**SCHOOL: RSBSC**

**DEPARTMENT : MICROBIOLOGY**

- 1) Syllabus of Practical papers has been simplified and restructured.
-

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

SCHOOL: RSCOM

DEPARTMENT : J & MC

- 1) Introduced "Internet Added Communication" as Generic Elective
- 2) Adding Critical Discourse Analysis and Cultural Communication in the existing Ph.D. programme as Discipline Specific subjects

SCHOOL: RSHSS

DEPARTMENT : A&VE

- 1) Proposed internship for B.Sc. (A & VE) from 5th to 6th Semester.
-

# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

SCHOOL: RSA

DEPARTMENT : ARCHITECTURE

- 1) Syllabus revised as per COA
  - 2) Increased in total credit from 249 to 266, as per latest guidelines issued by COA.
  - 3) As per COA, " Traffic Awareness:" is included in 7th semester as DSE paper
  - 4) Renamed " Working Drawing and BIM" As " Working Drawing"
  - 5) " Art Appreciation" introduced as DSE paper in 6th semester.
  - 6) Inclusion of GE (Open) papers like " Fundamentals of Climate Responsive Architecture" in Odd semester and " Computer aided Design in Even semester.
-



# BOS RECOMMENDATIONS FOR REVISIONS OF SYLLABUS

**SCHOOL: RSP**

**DEPARTMENT: PHARMACY**

- 1) Syllabus approval for 2-year D. Pharmacy, as per PCI, Education Regulations 2020 syllabus.
  - 2) Online course through SWAYAM to be a part of B.Pharm syllabus along with Industry visits
-

# AGENDA 10.4 (iii)

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1) RGU SYLLABUS FRAMEWORK FOR UG

a) UNIDISCIPLINARY COURSES

<https://rgiedu->

[my.sharepoint.com/personal/ghazarika\\_rgu\\_ac/Documents/Desktop/RGU%20Syllabus%20Framework%20for%20UG%20Programmes%20-%20Unidisciplinary%20\(Main%20Draft\).docx](https://rgiedu-my.sharepoint.com/personal/ghazarika_rgu_ac/Documents/Desktop/RGU%20Syllabus%20Framework%20for%20UG%20Programmes%20-%20Unidisciplinary%20(Main%20Draft).docx)

b) MULTIDISCIPLINARY COURSES

<https://rgiedu->

[my.sharepoint.com/personal/ghazarika\\_rgu\\_ac/Documents/Desktop/RGU%20Syllabus%20Framework%20for%20UG%20Programmes%20-%20Multidisciplinary%20\(Main%20Draft\).docx](https://rgiedu-my.sharepoint.com/personal/ghazarika_rgu_ac/Documents/Desktop/RGU%20Syllabus%20Framework%20for%20UG%20Programmes%20-%20Multidisciplinary%20(Main%20Draft).docx)

1. For Skill Enhancement Courses (SEC), each programme shall identify their own and place the name of the courses in their curriculum structure.
2. For Value Addition Courses (VAC), there shall be a list of courses to be offered centrally. Development of such courses is supervised by Mr. Jugal Kishore Bhattacharyya. Upon finalization, the list shall be made available to all concerned.
3. For Ability Enhancement Compulsory Courses (AECC), there are CEN and BEH to be offered in both 1<sup>st</sup> and 2<sup>nd</sup> Semester compulsorily. Each programme shall define the same in their structure and enclose the copies of the syllabus in their document.
4. There may be a few departments who shall include some of their core courses in GE category. Although, the type of the course will be GE but treatment of the paper in terms of classes will be as core paper. This is because a few programme may identify courses which should be compulsorily taught to the student but due to lack of placing of the subject in the framework, they have to show such courses as Generic Elective. E.g. BBA, B.com.. HM etc.

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THANK YOU

# The Assam Royal Global University

## Eleventh Meeting of the Academic Council

29<sup>th</sup> December 2022

### Minutes of the Meeting

Start time: 03:00 PM

Venue: D' Royal Conferencia, A Block

#### Members Present (without any order):

1. Prof. (Dr.) S P Singh (Chairperson)  
Vice Chancellor, The Assam Royal Global University
2. Dr. Diganta Munshi, (Member-Secretary)  
Registrar, The Assam Royal Global University
3. Prof. (Dr.) Anuradha Devi, Professor & Dean, RSAPS (Member)
4. Prof. (Dr.) Kaberi Saikia, Professor & Principal, RSN (Member)
5. Dr. Hiren Nath, Associate Professor & Head/Principal, RSLA (Member)
6. Ms. Florence H. Rabha, Head, Dept. of Electronic Media & Anchoring, RSCOM (Member)
7. Dr. Ranjan Dutta Kalita, Associate Professor & Coordinator, RSBSC (Member)
8. Prof. (Dr.) Swabera Islam, Professor, Dept. of Economics, RSHSS (Member)
9. Dr. Dhiraj Borkotoky, Asst. Prof. & Coordinator, Dept. of Political Science, RSHSS (Member)
10. Prof. Subhashis Debnath, Principal & i/c Dean, RSP (Member)
11. Ms. Lopa Das, Associate Prof. & Coordinator, RSMAS (Member)
12. Prof. (Dr.) K.K. Baruah, Professor & Dean, RSLSC, RSBSC, RSEES (Member)
13. Dr. Baishalee Rajkhowa, Associate Prof. & HOD, RSL (Member)
14. Dr. Pronami Bhattacharyya, Asst. Prof., Dept. of English, RSL (Member)
15. Dr. Arpee Saikia, Associate Prof., RSB and Coordinator, Behavioural Science (Member)

#### Special Invitee/s Present (without any order):

1. Prof. (Dr.) M.K. Chaudhuri, Chief Advisor, RGU
2. Ms. Angira Mimani, Former Registrar, RGU
3. Prof. (Dr.) Rohit Singh, Pro Vice Chancellor, RGU
4. Prof. (Dr.) D C Nath, Professor Emeritus, RSAPS
5. Prof. (Dr.) Ankur Ganguly, Dean (Academics), i/c Dean, RSET
6. Prof. (Dr.) B S Mipun, Professor, Dept. of Geography & Dean Student Welfare
7. Prof. (Dr.) Bhuban Chandra Barooah, Dean, RSLA
8. Prof. (Dr.) Atanu Bhattacharjee, Professor, RSP
9. Prof. (Dr.) L K Nath, Dean, RSP
10. Prof. (Dr.) S C Mukhopadhyay, Dean, RSHSS
11. Prof. (Dr.) Anupam Chatterjee, Dean, RSBSC
12. Prof. (Dr.) Nikhil Kr. Chrungoo, Dean, RSLSC
13. Prof. (Dr.) Gautam Mazumdar, Professor, Dept. of Economics, RSHSS
14. Dr. Sudip Chakraborty, Asst. Prof. & Dy. Dean i/c, RSC
15. Dr. Anupam Das, Associate Professor, Dept. of CSE, RSET
16. Ms. Ibasiewdor Mawlein, Asst. Prof. & Coordinator, OTT, RSMAS
17. Dr. J. Boro, Asst. Prof., & Coordinator, Dept. of Psychology, RSBAS
18. Prof. (Dr.) Sarangi Ranjan Patgiri, Professor, RSBSC



# The Assam Royal Global University

## Eleventh Meeting of the Academic Council

29<sup>th</sup> December 2022

19. Dr. Anjuman Ara Begum, Associate Professor, RSLA
20. Prof. (Dr.) Rita Choudhury, Professor, Dept. of Mathematics, RSAPS
21. Dr. Pranabesh Sikdar, Associate Professor, RSP
22. Dr. Riju Devi, Asst. Prof. & Coordinator, Dept. of Sociology, RSHSS
23. Ms. Kuwali Choudhury, Asst. Prof. & Coordinator, RSFT
24. Mr. Biswajit Choudhury, Asst. Prof., Dept. of Mechanical Engineering, RSET
25. Dr. Anushree Baruah, Asst. Prof. & Coordinator, Dept. of Botany, RSLSC
26. Dr. Sthiti Parna Dutta, Asst. Prof. & Coordinator, Dept. of Biochemistry, RSBSC
27. Dr. Arnab Sarma, Professor & HoD, Dept. of Civil Engineering, RSET
28. Ms. Durba Dutta, Asst. Prof. & Coordinator, Dept. of Economics, RSHSS
29. Dr. Kamal Debnath, Associate Professor & HOD, Dept. of Mathematics, RSAPS
30. Dr. Mousumi Deka, Asst. Prof. & Coordinator, RSFA
31. Mr. Santosh Kumar Anand, Asst. Prof., RSB & Asst. Controller of Examination
32. Dr. Rupesh Kumar, Asst. Prof., Biotechnology & Coordinator, MLT, RSMAS
33. Dr. Meenu Sharma, Associate Prof. & Coordinator, Dept. of Public administration, RSHSS
34. Dr. Niraj Singh, Asst. Prof. & Coordinator, Dept. of Microbiology, RSBSC
35. Dr. Payel Chaudhury, Asst. Prof. & Coordinator, RSB
36. Dr. Priyanka Patowari, Asst. Prof. & Coordinator, Dept. of Social Work, RSHSS
37. Ms. Banani Das Hazarika, Asst. Prof. & Dy. Dean, Student Welfare
38. Mr. Indrajit Dutta, Asst. Prof. & Coordinator, RSHM
39. Dr. Bipul Nath, Professor & Coordinator, RSP
40. Ms. Y Renubala Devi, Associate Professor, RSN
41. Ar. Siddhartha Deb, Prof. & i/c HOD- RSA & RSD
42. Mr. Jugal Kishore Bhattacharyya, Asst. Prof., Dept. of Economics, RSHSS & Coordinator, AECC/AEEC/GE courses
43. Dr. Annesha Borah, Asst. Prof. & Coordinator, Dept. of Geography, RSEES
44. Ms. Ishita Chakraborty, Asst. Prof. & Coordinator, CSE, RSET
45. Mr. Tirtharaj Gohain, Asst. Prof. & Coordinator, RSCOM
46. Ar. Shweta Das, Asst. Prof. & Coordinator, RSA
47. Mr. Rajdeep Deb, Asst. Prof. & Coordinator, Dept. of Geology, RSEES
48. Dr. Pubalee Sarmah, Associate Professor & HOD, Dept. of Chemistry, RSAPS
49. Prof. (Dr.) Pranati Das, Professor, Dept. of Food-Tech, RSBSC
50. Dr. Pallavi Borah, Asst. Prof. & Coordinator, EVS, RSEES
51. Dr. Mitrajit Deb, Asst. Prof. & Coordinator, Dept. of Zoology, RSLSC
52. Ms. Mayuri Ojha, Asst. Prof. & Co Coordinator, Radio Imaging Technology, RSMAS

### Leave of Absence:

1. Ms. Sikha M. Pansari, Member, GB, RGU
2. Prof. (Dr.) Alak Kumar Buragohain, Chairperson – Academic
3. Sri R.S. Joshi, Former Chairman, FINER & Member, BoM, RGU
4. Mr. Ankur Pansari, Member, GB, RGU
5. Sri Sanjay Chhabra, Director, Kamakhya Foods Pvt.Ltd., Guwahati
6. Sri. Anupam Deka, Director, Repose Foods Pvt. Ltd., Guwahati
7. (Dr.) Soumitra Sen, Professor & Dean i/c, RSHM & RSTTM



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8. Dr. Susmita Hazarika, Asst. Prof. & Coordinator, Dept. of History, RSHSS
9. Prof. (Dr.) H C Gautam, Senior Professor & Advisor, RSC
10. Prof. (Dr.) P.J. Mahanta, Professor & i/c Dean, RSCOM
11. Prof. (Dr.) Manoj Jain, Professor & Deputy Dean, RSB

### PROCEEDINGS OF THE MEETING

Prof. (Dr.) S.P. Singh, Vice-Chancellor, RGU presided over the meeting and called the House to order.

#### 11.1. Agenda: Welcoming the members & special invitees of the Academic Council

The meeting commenced with a formal welcome address by Prof. (Dr.) S.P. Singh, Vice-Chancellor, RGU to all members and special invitee. He extended a warm welcome to all the senior members of the University who were present in the meeting and informed the Council Members about receiving Leave of Absence from Prof. (Dr.) A K Buragohain, Sri R S Joshi, Mr. Ankur Pansari, Ms. Sikha M Pansari, Sri Anupam Deka, Sri Sanjay Chhabra, Dr. Soumitra Sen, Prof. (Dr.) Manoj Jain, Dr. Susmita Hazarika, Prof. (Dr.) P J Mahanta and Prof. (Dr.) H C Gautam.

#### 11.2. Confirmation of the Agenda

**Deliberation:** Dr. Diganta Munshi, Registrar, RGU informed the members present that the agenda was mailed to all members, prior to the meeting and a hard copy has been placed in respective kits of the members attending the meeting. Since, no suggestions/modifications have been received, the agenda is considered to be confirmed/accepted.

**Resolution:** The agenda was confirmed and accepted by the Council (Annexure A).

#### 11.3 Agenda: Ratifying the minutes of the 10<sup>th</sup> and 1<sup>st</sup> Special Academic Council meeting and Action Taken Reports

**Deliberations:** The Minutes of the 10<sup>th</sup> Academic Council meeting, held on 10<sup>th</sup> August 2022 and 1<sup>st</sup> Special Academic Council meeting held on 28<sup>th</sup> Oct 2022, was mailed to all the members in advance and a hard copy of the same was placed in respective kits of the members present. Major resolutions passed in the last Academic Council meeting, along with the Action Taken Report was read out by the Registrar.

A member enquired regarding the detailed syllabus not being uploaded in the website, to which Prof. (Dr.) S P Singh replied that post approval in the Academic Council Meeting, the same shall be uploaded in the website.

**Resolutions:** The Council ratified the minutes of the 10<sup>th</sup> and 1<sup>st</sup> Special Academic Council meeting along with the Action Taken Reports (Annexed as B & C respectively)



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**11.4. Agenda: To discuss and post facto approval regarding the modifications (if any) in the existing course structure and detailed syllabi of all courses / programmes as recommended by respective Board of Studies**

**Deliberations:** Prof. (Dr.) Ankur Ganguly, Dean -Academics, presented the modifications in the existing course structure and detailed syllabi of few courses / programmes as recommended by respective Board of Studies (Annexure D) for post facto approval by the Council.

Points further discussed/suggested:

- the syllabus should not be revised so often and should be continued for a minimum of three years so that a student can complete the course without any issue.
- for UG students the number of textbooks should be confined to one or maximum two for reference.
- Further, it was suggested that two months before the expiry of term for external members of BOS, the university should nominate or renominate members. It was suggested that all BOS should be held in March followed by Academic Council meeting in April.

**Resolution:** After in-depth deliberation, the Council approved the modifications in the existing course structure and detailed syllabi of few courses / programmes as recommended by respective Board of Studies (Annexure D).

**11.5 Agenda: To place for concurrence, the resolutions passed by the Examination Committee, since last Academic Council meeting**

**Deliberations:** Dr. Atanu Bhattacharjee presented the resolutions passed by the Examination Committee, since last Academic Council meeting (Annexure E).

**Resolutions:** The Council accorded its concurrence to the important decisions taken by Examination Committee since the last Academic Council meeting (Annexure E)

**11.6 Agenda: To discuss and approve the eligibility criteria of all existing and new courses/programmes proposed to be launched from AY 2023-24**

**Deliberations:** Dr. Diganta Munshi, Registrar, RGU informed the eligibility criteria of all existing and new courses/programmes proposed to be launched from AY 2023-24 for approval by the Council members (Annexure F). He shared that for all programmes (except MBA) where the eligibility criteria for admissions was initially 50%, the modified eligibility criteria was proposed to be 45%. He further informed that in such cases, the HODs/Deans of Schools will be able to assess the competency during the personal interview for further acceptance/rejection/ approve/ not approve a student.

Points further discussed/suggested:

- Hon'ble Vice Chancellor added that earlier the University had two kinds of eligibility criterias - i) Minimum 50% cut off in UG or PG programmes for admission to RGU and ii) Few other courses like Fine Arts, Mass Communication etc. had no eligibility criteria as such but the student needed to be a graduate or 12<sup>th</sup> Pass for admissions to those specific courses. Further, he clarified that for courses where the eligibility criteria were initially 50%, it has been proposed for approval by the Academic Council Members to reduce the same to 45% from AY 2023-24, while for the programmes where it was already 45%, it would remain same except MBA where the cut off will remain 50% as per AICTE norms.
- Prof.(Dr.) Anuradha Devi supported the discussion stating the example of students of Department of Mathematics who were admitted as a special case with percentage less than 50% and those students have been performing extensively well in class as well as examinations. Similar examples





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were stated by faculty members of Travel & Tourism Management as well as Fine Arts where the students enrolled had eligibility percentages less than 50% but were performing well in the University.

- It was also observed that at times students with low percentage of marks are found to be better than other students as such students could not perform due to various reasons in their Class XII/Graduation exams.

**Resolutions:** The Council after in-depth deliberation approved the eligibility criteria of all existing and new courses/programmes proposed to be launched from AY 2023-24 (Annexure F)

### **11.7 i) Agenda: To apprise about status of research activities since the last Academic Council meeting**

**Deliberations:** Prof. (Dr.) Ankur Ganguly, Dean -Academics apprised the status of research activities since the last Academic Council meeting of each school/department (Annexure G)

### **11.7 ii) Agenda: To apprise about Major activities undertaken since last Academic Council Meeting**

**Deliberations:** Ms. Prajyeeta Kashyap presented the activity report about the major activities undertaken since the last Academic Council Meeting, which was appreciated by all (Annexure H). Hon'ble Vice Chancellor suggested that in order to not miss out on important activities in the report, the presentation may be shared with the HODs one or two day in advance for their information and confirmation on the same.

### **11.7iii) Agenda: To apprise about MoUs/Tie-ups**

**Deliberation:** Ms. Pahi Bhagawati gave a brief presentation on the MoUs signed by the University since the last Academic Council meeting. (Annexure I)

### **11.8 Agenda: Any other matter with the permission of the Chair**

**Ar. Siddhartha Deb** enquired if students who after repeated efforts have not been able to fetch a degree can be given some certificate or diploma. Prof. (Dr.) S.P. Singh acknowledged the point put forth and sought approval from the Academic Council regarding provision of certificates/diploma for such students. The Members appreciated the suggestion and Hon'ble Vice Chancellor informed the examination department to take this matter forward so that such students can be awarded diploma/certificate from the coming session after finalizing the modalities through proper channel of the university.

**Resolution:** After in-depth deliberation the Academic Council resolved that those students, who after repeated efforts do not qualify for any degree offered by the University, may be given some certificate or diploma based on the number of credits they earn. The examination department may work out the proposal and put up to the competent authorities for approval.

**11.9 Agenda: Vote of Thanks:** The meeting concluded with a vote of thanks to the Chair.

**Minutes prepared by-** Ms. Pahi Bhagawati and Ms. Prajyeeta Kashyap



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## Twelfth Meeting of the Academic Council

26<sup>th</sup> April 2023

### Minutes of the Meeting

**Start Time :** 3:30 pm

**Venue:** D' Royal Conferencia, A Block

#### Members Present (without any order):

1. Prof. (Dr.) S. P. Singh (Chairperson)  
Vice Chancellor, The Assam Royal Global University
2. Dr. Diganta Munshi Registrar, RGU (Member Secretary)
3. Prof. (Dr.) Rohit Singh, Pro Vice-Chancellor, RGU (Member)
4. Dr. Alak Kumar Buragohain, Chancellor, Girijananda Chowdhary University (Member)
5. Sri Sanjay Chhabra, Director, Kamakhya Foods Pvt. Ltd., Ghy (Member)
6. Mr. Ankur Pansari, Executive Vice President and GB Member (Member)
7. Sri R.S. Joshi, Former Chairman, FINER & Member, BoM, RGU (Member)
8. Prof. (Dr.) Anuradha Devi, Professor & Dean, RSAPS (Member)
9. Prof. (Dr.) Kaberi Saikia, Professor & Principal, RSN (Member)
10. Dr. Soumitra Sen, Professor & Dean, RSHM, RSTTM (Member)
11. Dr. Hiren Nath, Associate Professor & Head/Principal, RSLA (Member)
12. Ms. Florence H. Rabha, Head, Dept. of Electronic Media & Anchoring, RSCOM (Member)
13. Dr. Ranjan Dutta Kalita, Associate Professor & Coordinator, RSBSC (Member)
14. Prof. (Dr.) Swabera Islam, Professor, Dept. of Economics, RSHSS (Member)
15. Dr. Dhiraj Borkotoky, Associate Prof. & Coordinator, Political Science, RSHSS (Member)
16. Ms. Lopa Das, Associate Prof. & Coordinator, RSMAS (Member)
17. Prof. (Dr.) K.K. Baruah, Professor & Dean, RSEES (Member)
18. Dr. Baishalee Rajkhowa, Associate Prof. & HOD, RSL (Member)
19. Dr. Pronami Bhattacharyya, Asst. Prof., Dept. of English, RSL (Member)
20. Dr. Arpee Saikia, Associate Prof., RSB and Coordinator, Behavioural Science (Member)
21. Dr. Susmita Hazarika, Coordinator, History, RSHSS (Member)

#### Special Invitee Present (without any order):

1. Prof. (Dr.) M.K. Chaudhuri, Chief Advisor, RGU
2. Prof. (Dr.) Ankur Ganguly, Dean (Academics), i/c Dean, RSET
3. Dr. Anushree Baruah, Asst. Prof. & Coordinator, Dept. of Botany, RSLSC
4. Dr. Arnab Sarma, Professor & HoD, Dept. of Civil Engineering, RSET
5. Dr. Annesha Borah, Asst. Prof. & Coordinator, Dept. of Geography, RSEES
6. Prof. (Dr.) Atanu Bhattacharjee, Professor, RSP & i/c CoE
7. Dr. Anupam Das, Associate Professor, Dept. of CSE, RSET
8. Prof. (Dr.) B S Mipun, Professor, Dept. of Geography & Dean Student Welfare
9. Prof. (Dr.) Bhuban Chandra Barooah, Dean, RSLA
10. Dr. Bipul Nath, Professor & Coordinator, RSP
11. Mr. Biswajit Choudhury, Asst. Prof., Dept. of Mechanical Engineering, RSET
12. Prof. (Dr.) D C Nath, Professor Emeritus, RSAPS
13. Prof. (Dr.) Amarendra Rajput, Professor & Advisor, RSAPS
14. Prof. (Dr.) Dandadhar, Professor, Dept. of Botany, RSLSC
15. Prof. (Dr.) Devika Phukan, Associate Professor, Dy. Dean, RSAPS
16. Ms. Durba Dutta, Asst. Prof. & Coordinator, Dept. of Economics, RSHSS

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17. Prof. (Dr.) Gautam Mazumdar, Professor, Dept. of Economics, RSHSS
18. Prof. (Dr.) Himangi Sharma, Professor, Dept. of Geology, RSEES
19. Prof. (Dr.) H.P. Agarwal, Principal, RSA
20. Mr. Indrajit Dutta, Asst. Prof. & Coordinator, RSHM
21. Ms. Ishita Chakraborty, Assistant Prof. & Coordinator, CSE, RSET
22. Ms. Ibasiewdor Mawlein, Asst. Prof. & Coordinator, OTT, RSMAS
23. Mr. Jugal Kishore Bhattacharyya, Asst. Prof., Dept. of Economics, RSHSS & Coordinator, AECC/AEEC/GE courses
24. Dr. Kamal Debnath, Associate Professor & HOD, Dept. of Mathematics, RSAPS
25. Dr. J. Boro, Asst. Prof., & Coordinator, Dept. of Psychology, RSBAS
26. Ms. Kuwali Choudhury, Asst. Prof. & Coordinator, RSFT
27. Prof. (Dr.) L K Nath, Dean, RSP
28. Prof. (Dr.) Krishna Baruah, Professor & Dean i/c, RSL
29. Dr. Meenu Sharma, Associate Prof. & Coordinator, Dept. of Public administration, RSHSS
30. Prof. (Dr.) Mina Ram Nath, Professor, Dept. of Botany, RSLSC
31. Dr. Mitrajit Deb, Asst. Prof. & Coordinator, Dept. of Zoology, RSLSC
32. Ms. Mayuri Ojha, Asst. Prof. & Co Coordinator, Radio Imaging Technology, RSMAS
33. Dr. Mousumi Deka, Asst. Prof. & Coordinator, RSFA
34. Dr. Niraj Singh, Asst. Prof. & Coordinator, Dept. of Microbiology, RSBSC
35. Prof. (Dr.) Nikhil Kr. Chrungoo, Dean, RSLSC
36. Dr. N. Seema Devi, Asst. Professor, Dept. of Botany, RSLSC
37. Dr. Payel Chaudhury, Asst. Prof. & Coordinator, RSB
38. Dr. Priyanka Patowari, Asst. Prof. & Coordinator, Dept. of Social Work, RSHSS
39. Dr. Pubalee Sarmah, Associate Professor & HOD, Dept. of Chemistry, RSAPS
40. Prof. (Dr.) Pranati Das, Professor, Dept. of Food-Tech, RSBSC
41. Dr. Pallavi Borah, Asst. Prof. & Coordinator, EVS, RSEES
42. Mr. Rajdeep Deb, Asst. Prof. & Coordinator, Dept. of Geology, RSEES
43. Dr. Rupesh Kumar, Asst. Prof., Biotechnology & Coordinator, MLT, RSMAS
44. Dr. Riju Devi, Asst. Prof. & Coordinator, Dept. of Sociology, RSHSS
45. Mr. Rishikesh Duarah, Asst. Prof., Dept. of Civil Engineering, RSET
46. Ar. Siddhartha Deb, Prof. & i/c HOD- RSA & RSD
47. Prof. (Dr.) Sarangi Ranjan Patgiri, Professor, RSBSC
48. Mr. Santosh Kumar Anand, Asst. Prof., RSB & Asst. Controller of Examination
49. Prof. (Dr.) Sheila Bora, Prof. & Advisor, Dept. of History, RSHSS
50. Mr. Srawan Kr. Goenka, Asst. Prof. & Coordinator, RSC
51. Dr. Sudip Chakraborty, Asst. Prof. & Dy. Dean i/c, RSC
52. Prof. (Dr.) S C Mukhopadhyay, Dean, RSHSS
53. Ms. Sudeshna Roy, Asst. Prof., Dept. of Optometry, RSMAS
54. Mr. Tirtharaj Gohain, Asst. Prof. & Coordinator, RSCOM
55. Ar. Shweta Das, Asst. Prof. & Coordinator, RSA
56. Ms. Y Renubala Devi, Associate Professor, RSN
57. Mr. Zubin Islam, Asst. Prof. & Coordinator, Communication Design, RSD

### Leave of absence (without any order) -

1. Ms. Sikha M. Pansari, Member, GB, RGU
2. Sri. Anupam Deka, Director, Repose Foods Pvt. Ltd., Guwahati
3. Prof. (Dr.) H C Gautam, Senior Professor & Advisor, RSC



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4. Prof. (Dr.) P.J. Mahanta, Professor & i/c Dean, RSCOM

5. Prof. (Dr.) Manoj Jain, Professor & Deputy Dean, RSB

### PROCEEDINGS OF THE MEETING

Prof. (Dr.) S.P. Singh, Vice-Chancellor, RGU presided over the meeting and called the House to order.

#### 12.1. Agenda: Welcoming the members & special invitees of the Academic Council

The meeting commenced with a formal welcome address by Prof. (Dr.) S.P. Singh, Vice-Chancellor, RGU to all members and special invitee. He informed the Council Members about receiving Leave of Absence from Ms. Sikha M Pansari, Sri Anupam Deka, Prof. (Dr.) Manoj Jain, Prof. (Dr.) P J Mahanta and Prof. (Dr.) H C Gautam.

#### 12.2 Confirmation of the agenda

**Deliberation:** Dr. Diganta Munshi, Registrar, RGU informed the members present that the agenda was mailed to all members prior to the meeting and a hard copy has been placed in respective kits of the members attending the meeting. Since no suggestions/modifications have been received, the agenda is considered to be confirmed/accepted.

**Resolution:** The agenda was confirmed and accepted by the Council (Annexure A).

#### 12.3 Agenda: Ratifying the minutes of the Previous Academic Council meeting and Action Taken Reports

**Deliberations:** The Minutes of the 11<sup>th</sup> Academic Council meeting held on 29<sup>th</sup> Dec 2022, was mailed to all the members in advance and a hard copy of the same was placed in respective kits of the members present. Major resolutions passed in the last Academic Council meeting, along with the Action Taken Report was read out by the Registrar.

**Resolutions:** The Council ratified the minutes of the 11<sup>th</sup> Academic Council meeting along with the Action Taken Report (Annexed as B & C respectively)

#### 12.4 i) Agenda: To discuss and approve the Academic Calendar of the university for the Academic Year 2023-24

**Deliberations:** Registrar, RGU, placed the Academic Calendar of the university for the Academic Year 2023-24 (Annexure D) for approval by the Council Members. Hon'ble Vice Chancellor appreciated the work of the Registrar's office and members associated with the preparation of the Academic calendar 2023-24.

Points further discussed/suggested:

- Prof. (Dr.) S P Singh informed the members that due to the COVID 19 scenario, the academic session was starting little late than normal times, however, in the current academic calendar the semesters have been preponed by 9-10 days so that the internship period of students is not disturbed much.

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- Further Prof. Singh added that the mid semester examination for UG and PG will run simultaneously and the examination days have been restricted to 11 days. As per the precedence, regular classes will be held on all days of mid-term examination. He urged the Deans and HODs to check that the students who do not attend these classes on days of examinations would not be allowed to appear for mid-term exam scheduled the next day.

**Resolution:** After in-depth deliberation, the Council approved the Academic Calendar of the university for the Academic Year 2023-24 (Annexure D) and authorized Hon'ble Vice-Chancellor to make further changes, if required, in the Academic Calendar.

### **12.4 ii) Agenda: To discuss and approve the modified course structure (if any) and detailed syllabi of all existing courses/programmes**

**Deliberations:** Prof. (Dr.) Ankur Ganguly, Dean-Academics, presented the modified course structure and detailed syllabi of all existing courses/programmes for approval by the Council Members (Annexure E).

**Resolution:** The Council approved the modified course structure and detailed syllabi of all existing courses/programmes (Annexure E)

### **12.5 Agenda: To apprise about course structure and detailed syllabi (of first year only) of all the new courses, proposed to be launched from AY 2023-24**

**Deliberations:** Prof. (Dr.) Ankur Ganguly, Dean-Academics apprised the Council and presented the proposed course structure for 4 year UGP Single Major as suggested in the NEP 2020 and further clarified by UGC, NCrf and NHEQF.

Prof. S.P.Singh expressed that brainstorming sessions related to detailed understanding about NCrf and NHEQF should be conducted for members of faculty for better understanding of the new framework to be implemented from AY 2023-24.

**Resolutions:** After in-depth deliberation, the council approved the course structure for 4 year UGP Single Major and suggested that detailed syllabus be framed by individual departments/schools only for 1<sup>st</sup> year and the course structure be framed for 4 years. The Council also resolved that a brainstorming session shall be held with senior members before organising an extensive workshop on NCrf so that there is thorough understanding on NCrf for preparation of the course curriculum for all the courses proposed to be launched from AY 2023-24 (Annexure F).

### **12.6 Agenda: To place the important decisions taken by the Examination Committee since last Academic Council meeting for concurrence**

**Deliberations:** Prof. (Dr.) Atanu Bhattacharjee presented before the Council the important decisions taken by the Examination Committee since last Academic Council meeting for concurrence (Annexure G).

**Resolutions:** The Council accorded its concurrence to the important decisions taken by Examination Committee since the last Academic Council meeting (Annexure G)

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### **12.7 Agenda: To place the important decisions taken by University Research Council since last Academic Council meeting for concurrence**

**Deliberations:** Prof. (Dr.) Atanu Bhattacharjee presented before the Council Members the important decisions taken by University Research Council (URC) since last Academic Council meeting for concurrence (Annexure H)

Other points discussed/ suggested:

- i) A member shared that conventionally it was not necessary to include the Ph.D. guide's name on the cover of the thesis. Prof. (Dr.) S.P. Singh informed the house that a committee was formed to decide the same. However, the same may be deferred in this meeting and the matter may be put up for ratification later after thorough discussion in the next URC.
- ii) Hon'ble Vice Chancellor informed the members about start of admissions for AY 2023-24 and informed that for all three (3) and four (4) year degree courses advertisement has gone out as Honours, however, with the implementation of NEP 2020 from the coming academic session the nomenclatures may change. Hence, Prof. (Dr.) S P Singh informed the members that till the final nomenclature is released as per NCrf and NEP 2020, a notice/stamp may be displayed in the website as well as other publications of the University that the final nomenclature of the respective 3/4 year programme will be based on NCrf and NEP 2020 so that the university is safe legally.

**Resolutions:** The Council accorded its concurrence to the important decisions taken by URC since the last Academic Council meeting (Annexure H) and further resolved that:

- i) The matter of front page format for Ph.D thesis to be put up for approval again in URC after thorough discussion with few senior members of the University. Further, the top 50 Universities/colleges ranked by NIRF may be taken as comparative reference to finalize this matter
- ii) The final nomenclature of all three (3) and four (4) year degree courses for the AY 2023-24 will be based on the nomenclature released by NCrf and NEP 2020 and a notice / stamp may be displayed/fixed in the website and prominent places in admission department in this regard.

### **12.8 i) Agenda: To apprise about Status of research activities since the last Academic Council meeting**

**Deliberations:** Prof. (Dr.) Ankur Ganguly, Dean-Academics apprised the status of research activities since the last Academic Council meeting of each school/department (Annexure I)

### **12.8. ii) Agenda: Major policies/process ratified by other Authorities since last Academic Council Meeting**

**Deliberations:** The Registrar appraised about the major policies/process ratified by other Authorities (33<sup>rd</sup> and 34<sup>th</sup> Board of Management meeting held on 17<sup>th</sup> Feb 2023 and 13<sup>th</sup> March 2023 respectively) since last Academic Council Meeting (Annexure J).



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26<sup>th</sup> April 2023

### **12.8 iii) Agenda: To apprise about Major activities undertaken since last Academic Council Meeting**

**Deliberations:** Ms. Prajyeeta Kashyap presented the activity report about the major activities undertaken since the last Academic Council Meeting (Annexure K).

### **12.8 iv) Agenda: To apprise about MoUs/Tie-ups**

**Deliberation:** Ms. Pahi Bhagawati gave a brief presentation on the MoUs signed by the University since the last Academic Council meeting. (Annexure L)

### **12.9 Agenda Any other matter with the permission of the Chair**

**Mr. Santosh Anand** informed the Council that the Examination Department have come across cases where some students do not qualify for any degree due to inadequate credit points even after clearing all subjects. Hence the student is not eligible for a degree due to inadequate SGPA and CGPA. He informed that the examination department have checked the policies followed by other colleges in such circumstances and have come up with a policy of providing an alternate degree to such students. Such students must meet minimum credit requirements for the alternate degree and a special committee may approve the degrees/diplomas for such students. A member suggested that the committee for providing the alternate degree/diploma should include Deans of schools along with members of Examination department. Further, a clear-cut undertaking must be taken from the student regarding receiving an alternate degree/diploma.

Hon'ble Vice Chancellor suggested preparing an SOP for the same so that a clear process be followed for honoring such alternate degrees/diplomas to students. He suggested that the committee should include 5 Deans (including Dean of the School from which the student belongs).

**Resolutions:** After in-depth deliberation the Academic Council resolved that:

- i) A committee be formed to discuss the modalities to be followed for providing an alternate degree/diploma to students who do not qualify to get a prescribed degree for the course enrolled into due to lack of inadequate SGPA and CGPA.

**12.10 Agenda: Vote of Thanks:** The meeting concluded with a vote of thanks to the Chair.

**Minutes Prepared by-** Ms. Pahi Bhagawati, Ms. Prajyeeta Kashyap and Ms. Roadali Ranjan Bhattacharyya

